



MAHARASHTRA EDUCATION SOCIETY'S  
(SINCE 1860)

## INSTITUTE OF MANAGEMENT & CAREER COURSES (IMCC)

Approved by AICTE and Recognized by Savitribai Phule Pune University, Pune

IMCC Campus, 131, Mayur Colony, Kothrud, Pune 411038, Maharashtra, India | Ph.: 020-2546 6271/73 | e-mail: info.imcc@mespune.in | http://imcc.mespune.in

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### NOTICE

All Members of the Hon'ble College Advisory Committee (CAC) are hereby requested to kindly make it convenient to attend the CAC Meeting scheduled as below: -

- 1) Date : Tuesday, 09/01/2024.
- 2) Time : 4.00 p.m.
- 3) Venue : Board Room (Room No. 101).

### AGENDA

01. To read and confirm the minutes of CAC Meeting held on 30/10/2023 at 1.00 pm. ✓
02. To discuss the draft of budget for financial year 2024-2025. ✓
03. To discuss and seek approval for purchase of 10 laptops. ✓
04. To discuss and seek approval for addition of cctv cameras, NVR, screen in the existing cctv surveillance system. ✓
05. To seek approval for purchase of 03 IP phones for library. ✓
06. To discuss and seek approval for conduction of annual social gathering and sports activities to be conducted during Jan-Feb 2024. ✓
07. To discuss and seek approval for conduction of "Jigyasa" Techno-fest activity to be conducted in Feb 2024. ✓
08. To discuss and seek approval for conduction of HR Meet to be conducted in March 2024. ✓
09. To seek approval for adhoc appointments as follows: ✓

SN	Name and Designation	Appointment Type	Appointment Period	Salary Details
01	Ms. Jae Jogalekar Asst Professor, MBA	adhoc	18/12/2023 to 31/07/2024	Rs. 30,000.00 Consolidated
02	Mr. Vikram Karande Junior Clerk	adhoc	01/01/2024 to 30/06/2024	Rs. 25,000.00 Consolidated

10. To discuss about confirmation of services of Shri Alok Rale, Jr. Clerk. ✓

SN	Name and Designation	Appointment Type	Appointment Period	Salary Details
01	Shri Alok A. Rale Junior Clerk	Probation	10/12/2022 to 09/12/2023	Pay Scale 5200-20200 Basic Pay Rs. 8720.00 Grade Pay Rs. 1900.00

11. To discuss and seek approval for Time-bound promotion of Mr. Krishna Khandale, Peon and Mr. Prashant Patil, Registrar. ✓
12. To inform about current status of an application made for getting an Autonomous Status. ✓
13. To inform about letter dated 16/12/2023 received from National Commission for Backward Class, New Delhi regarding Dr. Nitin Untwal's application of injustice. ✓
14. Any other point with the permission of the Chair.

Dr. S. D. Deshpande  
Member Secretary



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## MEETING OF COLLEGE ADVISORY COMMITTEE (CAC)

Held on Tuesday, 09/01/2024 @ 4.00 p.m.

### ATTENDANCE

SN	Name of CAC Member	Designation	Signature
01.	Shri Vijay Bhalerao <a href="mailto:univijay2001@yahoo.com">univijay2001@yahoo.com</a> 98220 55881	Chairman	
02.	Dr. Rajiv Hajirnis <a href="mailto:rajhajirnis26.6@gmail.com">rajhajirnis26.6@gmail.com</a> 94223 21267	Member	
03.	Shri Rahul Mirasdar <a href="mailto:rhm.mes@mespune.in">rhm.mes@mespune.in</a> 98226 10872	Member	
04.	Dr. Anand Y. Lele <a href="mailto:ayl.gcc@mespune.in">ayl.gcc@mespune.in</a> 90110 90757	Member	
05.	Dr. Atul Kulkarni <a href="mailto:apk.agc@mespune.in">apk.agc@mespune.in</a> 73500 15537	Member	
06.	Smt. Pranita Joglekar <a href="mailto:ppg.gcc@mespune.in">ppg.gcc@mespune.in</a> 98811 34707	Member	
07.	Dr. (Mrs.) M. S. Bhate <a href="mailto:msb.imcc@mespune.in">msb.imcc@mespune.in</a> 98902 66634	Member	
08.	Shri. Sachin Ambardekar <a href="mailto:ceo.mes@mespune.in">ceo.mes@mespune.in</a> 90110 62271	Member (Invitee)	
09.	Dr. S. D. Deshpande <a href="mailto:director.imcc@mespune.in">director.imcc@mespune.in</a> 83083 98100	Member Secretary	



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### MINUTES OF MEETING

Meeting of the Hon'ble College Advisory Committee (CAC) was conducted on Tuesday, 09/01/2024 at 4.00 pm. The following members were present:

1. Shri Vijay Bhalerao	...	Chairman
2. Dr. Rajiv Hajirnis	...	Member
3. Dr. Atul Kulkarni	---	Member
4. Dr. Manasi S. Bhate	---	Invitee
5. Shri Sachin Ambardekar	...	Member
6. Dr. Santosh D. Deshpande	...	Member-Secretary

Dr. Anand Lele and Smt. Pranita Joglekar expressed their inability to attend the said Meeting due to pre-occupation. Their leave of absence was sanctioned by Hon'ble CAC.

Following business was transacted in the Meeting.

**1. To read and confirm the minutes of CAC Meeting held on 30/10/2023 at 1.00 pm.**

RESOLUTION: The minutes of Hon'ble CAC Meeting held on 30/10/2023 at 1.00 pm were read and confirmed.

**2. To discuss the draft of budget for financial year 2024-2025.**

Resolution: The Member Secretary presented the draft of budget for financial year 2024-2025 before Hon'ble CAC. A thorough discussion were held regarding various income and expenditure heads. Hon'ble CAC has suggested few changes, which were immediately incorporated in the said draft budget.

Hon'ble CAC resolved its in-principle approval for the said draft budget and directed to forward it to M E Society for its final approval.

**3. To discuss and seek approval for purchase of 10 laptops.**

Resolution: The Member Secretary proposed Hon'ble CAC about purchase of 10 laptops for newly added faculty. The issue was discussed at length.

Hon'ble CAC resolved its approval in-principle and directed to forward the requirement to M E Society for its final approval.

Contd..2



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**4. To discuss and seek approval for addition of cctv cameras, NVR, screen in the existing cctv surveillance system.**

Resolution: The Member Secretary expressed the need of addition of cctv cameras, NVR, screen in the existing cctv surveillance system for security point of view. The issue was discussed in detail.

Hon'ble CAC resolved its approval for addition of cctv cameras, NVR, screen in the existing cctv surveillance system.

**5. To seek approval for purchase of 03 IP phones for library.**

Resolution: The Member Secretary informed Hon'ble CAC about completion of network connection between Library (Unit A) and IMCC (Unit D) and proposed Hon'ble CAC for purchase of 03 IP phones for Library.

After discussion, Hon'ble CAC resolved its approval for purchase of 03 IP phones for Library.

**6. To discuss and seek approval for conduction of annual social gathering and sports activities to be conducted during Jan-Feb 2024.**

Resolution: The Member Secretary informed Hon'ble CAC about various following activities to be conducted along-with tentative budget of expenses to be incurred and proposed an approval for conduction of said activities.

SN	Name of activity/event	Tentative Date/s	Budget of Expenses
01	Drama Competition "Sawai Karandak"	13, 14, 25 & 26 Jan., 2024	Rs. 50,000.00
02	Drama Competition "Ahmednagar Karandak"	17 & 18 Jan., 2024	Rs. 50,000.00
03	Annual Gathering "Indradhanu 2024"	26 <sup>th</sup> to 29 <sup>th</sup> Feb., 2024	Rs. 2,50,000.00
04	Inter-class in-door and out-door sports activities (Cricket, badminton, volleyball, football etc.)	19 <sup>th</sup> to 24 <sup>th</sup> Feb., 2024	Rs. 60,000.00

A thorough discussion was held and Hon'ble CAC resolved its approval for conduction of said activities.

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**7. To discuss and seek approval for conduction of “Jigyasa” Techno-fest activity to be conducted in Feb 2024.**

Resolution: The Member Secretary proposed Hon’ble CAC for conduction annual techno-fest event “Jigyasa”, which is very popular in students’ community. Nearly 1000 students participate every year in this activity. Tentatively budgetary expenses of Rs. 1,70,000/-, which includes food, marketing, printing, prizes and felicitation, stationery and decoration etc. is expected for conduction of said event. 10<sup>th</sup> February, 2024 date is planned for conduction of this event.

After thorough discussion, Hon’ble CAC resolved its approval for conduction of event “Jigyasa”

**8. To discuss and seek approval for conduction of HR Meet to be conducted in March 2024.**

Resolution: The Member Secretary proposed Hon’ble CAC for conduction annual “HR Meet”. The theme of said HR Meet is “Campus to Corporate”. More than 150 industry experts and HR, around 100 academicians are expected to visit the said HR Meet. Tentatively budgetary expenses of Rs. 2,00,000/- is expected for conduction of said event. 15<sup>th</sup> March, 2024 is the date planned for conduction of this event.

After thorough discussion, Hon’ble CAC resolved its approval for conduction of event “HR Meet”

**9. To seek approval for adhoc appointments as follows:**

SN	Name and Designation	Appointment Type	Appointment Period	Salary Details
01	Ms. Jaee Jogalekar Asst Professor, MBA	adhoc	18/12/2023 to 31/07/2024	Rs. 30,000.00 Consolidated
02	Mr. Vikram Karande Junior Clerk	adhoc	01/01/2024 to 30/06/2024	Rs. 25,000.00 Consolidated

Resolution: The Member Secretary informed Hon’ble CAC about following adhoc appointments.

SN	Name and Designation	Appointment Type	Appointment Period	Salary Details
01	Ms. Jaee Jogalekar Asst Professor, MBA	adhoc	18/12/2023 to 31/07/2024	Rs. 30,000.00 Consolidated
02	Mr. Vikram Karande Junior Clerk	adhoc	01/01/2024 to 30/06/2024	Rs. 25,000.00 Consolidated

Hon’ble CAC resolved its approval in-principle and directed to forward the said resolution to M E Society for its final approval.

Contd..4



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### 10. To discuss about confirmation of services of Shri Alok Rale, Jr. Clerk. ✓

SN	Name and Designation	Appointment Type	Appointment Period	Salary Details
01	Shri Alok A. Rale Junior Clerk	Probation	10/12/2022 to 09/12/2023	Pay Scale 5200-20200 Basic Pay Rs. 8720.00 Grade Pay Rs. 1900.00

Resolution: The Member Secretary informed Hon'ble CAC about completion of probation period by Shri Alok Rale, Junior Clerk. The Member Secretary also briefed Hon'ble CAC about his satisfactory performance during the said probation period.

Hon'ble CAC resolved its in-principle approval for confirmation of services of Shri Alok Avinash Rale, Junior Clerk and directed to forward the said resolution to M E Society for final approval of M E Society. ✓

### 11. To discuss and seek approval for Time-bound promotion of Mr. Prashant Patil, Registrar. ✓

Resolution: The Member Secretary informed Hon'ble CAC that the first Time-bound promotion of Mr. Prashant Patil, Registrar is due from 01/06/2021. The details are as follows.

Present Salary Details: Pay Scale 9300-34800 Grade Pay Rs. 4600

Date of Appointment in present post/designation	Basic Pay	Grade Pay	DA	HRA	CLA	TA	Gross Salary
01/06/2009	23970	4600	65711	8571	1200	240	104292

With reference to the following concerned government resolutions, he is eligible for following promotion.

01. शासन निर्णय क्र. वेतन-११०९/प्र.क्र.४४/सेवा २ दिनांक ०१/०४/२०१०
02. शासन निर्णय क्र. वेतन-११०९/प्र.क्र.४१/सेवा ३ दिनांक ०५/०७/२०१०
03. शासन निर्णय क्र. संकीर्ण २०१०/(४८८/१०)-विशि-१ दिनांक १५/०२/२०११

Salary Proposed after consideration of Time-bound Promotion as per aforesaid GRs.

Pay Scale 9300-34800 Grade Pay Rs. 4600 + Rs. 400 = Rs. 5000 Due date: 01/06/2021

Basic Pay	Grade Pay	DA	HRA	CLA	TA	Gross Salary
23970	5000	66631	8691	1200	240	105732

After thorough discussion, Hon'ble CAC resolved its approval in-principle and directed to forward the said resolution to M E Society for its final approval

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- 12. To inform about current status of an application made for getting an Autonomous Status.** ✓  
Resolution: The Member Secretary informed Hon'ble CAC that the application of IMCC has been sent to UGC with a copy to Savitribai Phule Pune University and the response is awaited from both the authorities. ✓


Hon'ble CAC noted the same.

- 13. To inform about letter dated 16/12/2023 received from National Commission for Backward Class, New Delhi regarding Dr. Nitin Untwal's application of injustice.**  
Resolution: The Member Secretary informed Hon'ble CAC about receipt of letter dated 16/12/2023 received from National Commission for Backward Class, New Delhi regarding Dr. Nitin Untwal's application of injustice. It is also informed that IMCC has sent reply to them after due consultation with Adv. Shri P. S. Kulkarni.

Hon'ble CAC noted the same.

Since there being no other subject, the meeting ended with a vote of thanks to the Chair by Dr. S. D. Deshpande, Director and Member Secretary.

  
DR. S. D. DESHPANDE  
Member Secretary  
College Advisory Committee

  
SHRI VIJAY BHALERAO  
Chairman,  
College Advisory Committee



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### NOTICE

All Members of the IQAC of MES' IMCC are hereby requested to kindly make it convenient to attend the Meeting scheduled as below: -

- Date : Friday, 01<sup>st</sup> September 2023
- Time : 1:30 pm
- Venue : Board Room (Room 101-B).

### AGENDA

1. Read and confirm minutes of last meeting conducted on
2. NAAC Cycle 1 result discussion
3. Overview of the activities held in A.Y. 2022-23
4. Discussion on Academic Calander for A.Y. 2023-24
5. Discussion on Teaching Pedagogy, Evaluation Process and CO PO Attainment process
6. Any point with the permission of chairman

  
Dr. Girish Bodhankar  
(IQAC, Asst. Coordinator)

  
Dr. Jayashree Patil  
(IQAC, Coordinator)





iQAC MES' IMCC, Pune <iqac.imcc@mespune.in>

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## Today's meeting is postponed

1 message

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**IQAC MES' IMCC, Pune** <iqac.imcc@mespune.in>

Fri, Sep 1, 2023 at 1:58 PM

To: "Director IMCC, Pune" <director.imcc@mespune.in>, Manasi Bhate <msb.imcc@mespune.in>, "Dr. Girish Bodhankar" <gab.imccmba@mespune.in>, Ravikant Zirmite <rsz.imcc@mespune.in>, Ashwini Patil <asp.imcc@mespune.in>, Apurwa Barve <aab.imcc@mespune.in>, Darshana Yadav <dpy.imcc@mespune.in>

Dear all

Due to some unavoidable circumstances we will postpone today's IQAC meeting to next week.

Revised meeting schedule will be communicated to you soon.

Sorry for the inconvenience.

--

Regards,

**Internal Quality Assurance Cell,**

**MES, IMCC, Pune,**

"Reduce, Reuse and Recycle. Go GREEN and please consider our environment before printing this email"

**"Continuous Improvement Is Better Than Delayed Perfection"**



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### Internal Quality Assurance Cell (IQAC)

#### Minutes of Meeting

- Date: 13/09/2023
- Time : 1.30 pm
- Venue : Board Room

The IQAC meeting was held on 13<sup>th</sup> September, 2023 at 1:30 pm. The following members were present:

1. Dr. Santosh Deshpande- Chairman
2. Dr. Manasi Bhate- Member
3. Dr. Ravikant Zirmite- Member
4. Dr. Jayashree Patil- Coordinator
5. Dr. Girish Bodhankar- Member
6. Mrs. Apurwa Barve- Member
7. Mrs. Darshana Yadav- Member
8. Dr. Ashwini Patil- Member

Following points were discussed and finalized in the meeting.

#### **1. To read and confirm the minutes of the IQAC meeting dated 20 Feb 2023**

Minutes of the IQAC meeting held on 20th Feb 2023 were confirmed by the IQAC coordinator in the presence of the Chairman and other members.

#### **2. NAAC Cycle 1 Result discussion**

Institution underwent the accreditation process for the first time and achieved A+ grade with a score 3.32. All members reviewed the grade sheet, peer team metric wise score report and peer team report. Discussion held on criteria wise grades and report. It was decided to take appropriate measures wherever necessary. Discussion held on recommendations given by peer team for Quality Enhancement of the Institution



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### 3. Overview of activities held in A.Y. 2022-23

The activities conducted by various cells and MCA and MBA departments were reviewed and reports of the same were submitted by respective coordinators.

### 4. Discussion on Academic Calendar A.Y. 2023-24

The discussion was held in the format of the academic calendar. Dr. Ravikant Zirmite and Dr. Girish Bodhankar gave inputs and revised format of academic calendar was approved.


### 5. Discussion on Teaching Pedagogy, Evaluation Process and CO PO attainment

To make the teaching-learning process more effective and a fruitful variety of teaching methodologies were discussed and finalized. Semester wise evaluation methods were discussed and finalized. Dr. Ravikant Zirmite presented the CO-PO attainment process of MCA course, discussion held on target level, weightages of direct and indirect attainments and Review of CO-Po attainment files were taken.

### 6. Any other point with permission of the chairman.

- Following additional members were nominated from the MCA and MBA department for the IQAC Committee
  1. Mrs. Manasi Shirurkar, Assistant Professor
  2. Dr. Poonam Vatharkar, Assistant Professor
  3. Dr. Hemant Patil, Assistant Professor
- The IQAC coordinator charge was handed over to Dr. Ashwini Patil, Assistant Professor
- Discussion held on Alumni representative in the IQAC composition

  
Dr. Girish Bodhankar  
IQAC, Asst. Coordinator

  
Dr. Jayashree Patil  
IQAC, Coordinator

  
Dr. Santosh Deshpande  
Director



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### Attendance Report of IQAC Meeting

Date: 13/09/2023 Time: 1.30 pm

S. N.	Name	Role	Signature
1	Dr. Santosh Deshpande	Chairman	
2	Dr. Manasi Bhate	Member	
3	Dr. Ravikant Zirmite	Member	
4	Dr. Ashwini Patil	Member	
5	Dr. Girish Bodhankar	Member	
6	Mrs. Apurwa Barve	Member	
7	Mrs. Darshana Yadav	Member	
8	Dr. Jayashree Patil	Coordinator	

Dr. Jayashree Patil  
IQAC Coordinator

Dr. Santosh Deshpande  
Director



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• E-mail: [director.imcc@mespune.in](mailto:director.imcc@mespune.in)

Date: 11/8/2023

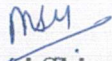
### NOTICE

All Members of the Program Coordination Committee and faculty members of MES' IMCC MCA department are hereby requested to kindly make it convenient to attend the Meeting scheduled as below :-


- 1) Date : 14/8/2023
- 2) Time : 3:00 pm
- 3) Venue : HOD Cabin, 304

### AGENDA

1. To confirm the minutes of previous meeting
2. To review Program Exit Survey (Student survey) of 2021-2023 Batch
3. Planning of Induction Program for MCA 2023-2025 Batch students
4. To plan the execution of following points of FYMCA Semester I and SYMCA Semester III
  - Open courses and Soft Skill
  - Add on certification courses
  - Credit Based Courses-HR,CS
  - Practical and Project execution
5. Creation of courses on LMS.
6. To plan the execution of add on certification courses
7. To plan the execution of co-curricular activities of AY 2023-24
8. Any other subject with the permission of the chair

  
**Ms. Manasi Shirurkar**  
Program Coordinator, MCA



  
**Dr. Ravikant Zirmite**  
Head, Dept of MCA



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• E-mail: [director.imcc@mespune.in](mailto:director.imcc@mespune.in)

Date: 14/8/2023

### Minutes of Meeting

The Program Coordination Committee meeting was held on 14/8/2023 at 3.00 pm.

Following members were present for the meeting.

1. Dr. Ravikant Zirmite (Head of Department)
2. Ms. Manasi Shirurkar (MCA Program Coordinator)
3. Dr. Venugopal Narsingoju (FY MCA Coordinator)
4. Mrs. Darshana Yadav (FY MCA Coordinator)
5. Dr. Minakshi More (SY MCA Coordinator) (Passout Batch)
6. Dr. Swapnaja Patwardhan (Co-curricular Coordinator)
7. Mrs. Kalpana Dhende (Internal Examination Coordinator)

#### Program Coordination Committee held on 14/8/2023

1. To confirm the minutes of previous meeting:  
HOD briefed about the last minutes of the meeting and the same were confirmed.
2. Discussion on Program Exit Survey (Student Exit Survey) of 2021-2023 Batch; It is decided to circulate the form for exit survey in online mode.
3. Planning of Induction Program for MCA 2023-2025 Batch students: Induction program plan was discussed and accordingly tasks were disseminated to the faculty members for its execution.
4. To plan the execution of following points of FYMCA Semester I and SYMCA Semester III:
  - Course files and teaching plan: The deadlines for submission of course files and teaching plan were decided
  - Practical and Project execution: Discussion held on the practical assignments to be given and necessary lab requirements for the execution of practicals. Dr. Mukul Kulkarni (Project Coordinator) for SYMCA and Dr. Jayashree Patil (Project Coordinator) for FYMCA were chosen as faculty project coordinator. It was decided that, to arrange expert talk to guide students about project development.





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- Open Course and Soft Skill: Discussion with the industry experts were carried out to study current trends in IT and it was decided to execute following Open Courses for FY and SY students:

- ❖ List of Open Courses for FY:

1. Full Stack Development by Inpinite Solutions
2. Programming practice for placement

- ❖ List of Open Courses for SY:

1. QA Course-Selenium by Veritas
2. IoT by Inpinite Solutions

These course executions will be coordinated by class coordinator in association with program coordinator. Plan of execution was decided accordingly for open courses.

Soft Skill session: It was decided that soft skill sessions will be coordinated by T and P officer for the students. It was discussed with the officer to coordinate for the sessions with the trainers and communicate the same in the department for further execution. It was communicated to reflect the dates in the academic calendar accordingly after finalization.

- Internal examination dates: Mrs. Kalpana Dhende proposed the dates of internal evaluations and dates were finalized by taking concern of program coordinator and class coordinator. Dates were reflected in 'Academic Calendar' accordingly.

5. Creation of courses on LMS: Faculties were instructed to create their courses on institute LMS and share their course material with students from time to time.

6. To plan the execution of add-on certification courses: Dr. Swapnaja Patwardhan proposed few certification courses and platforms for this batch as add-on courses .

- ❖ Add on Course for FY:

Full stack Development from Excel RI platform.

- ❖ Add on Course for SY:

App development using Flutter and Android from Excel RI platform.





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**INSTITUTE OF MANAGEMENT AND CAREER COURSES**  
**(IMCC)**

(Recognized by University of Pune & Approved by AICTE)

**NAAC Accredited with Grade A+**

IMCC Campus, 131, Mayur Colony, Kothrud, Pune-411 038.

Telefax : +91-20-25466271, 25463453

• E-mail: [director.imcc@mespune.in](mailto:director.imcc@mespune.in)

7. To plan the execution of co-curricular activities of AY 2023-24: Discussion held on co-curricular activities to be conducted in AY 2023-24. Discussion was made on various activities that can be executed.
  8. To plan Credit Based Courses-HR,CS: Discussion was done on probable trainers that can execute HR CS session. Program coordinator shared the discussion and contents that trainers can execute. It was instructed to the program coordinator to finalize the date and content with the trainer and make necessary arrangements. Reflect dates in the academic calendar accordingly.
- The meeting was concluded by Dr. Ravikant Zirmite.

**Ms. Manasi Shirurkar**

Program Coordinator, MCA

**Dr. Ravikant Zirmite**

Head, Dept of MCA







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**MEETING OF PROGRAMME COORDINATION COMMITTEE**

Held on Friday, 14/8/2023 @ 3.00 p.m.

**ATTENDANCE**

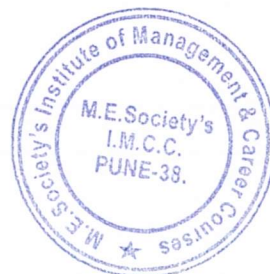
SN	Name of Member	Designation	Signature
01	Dr. Ravikant Zirmite	Chairman	
02	Ms. Manasi Shirurkar	Program Coordinator	
03	Dr. Venugopal Narsingoju	Coordinator FYMCA	
04	Mrs. Darshana Yadav	Coordinator SYMCA	
05	Dr. Minakshi More	Coordinator SYMCA-Pass out Batch	
06	Dr. Swapnaja Patwardhan	Coordinator Co Curricular Cell	
07	Ms. Kalpana Dhende	Coordinator Examination Cell	

Ms. Manasi Shirurkar

Program Coordinator, MCA

Dr. Ravikant Zirmite

Head, Dept of MCA





Maharashtra Education society's

## Institute of Management and Career Courses (IMCC), Pune

A.Y. 2023-24

### NOTICE

**Date: 10<sup>th</sup> Oct 2023**

This is to inform all the committee members that the MBA Program Coordination Committee meeting is scheduled for the academic year 2023-24. Details are as follows.

**Date :** 13<sup>th</sup> Oct 2023  
**Time:** 3.00 pm  
**Venue:** Board Room

#### Agenda:

1. Review and finalize last meeting minutes
2. Overview of the academic activities going on for Sem I and Sem III 2023-24
3. Discussion on the Summer internship execution.
4. Discussion on the Industrial Visit to IIM Ahmadabad.
5. Planning for Atal FDP (AICTE Sponsored)
6. Other point with permission of the chairman.

Kindly be there and give your valuable inputs.

**Dr. Girish Bodhankar**  
Program Coordinator



**Dr. Manasi Bhate**  
Deputy Director



Maharashtra Education society's

## Institute of Management and Career Courses (IMCC), Pune

### Minutes of Meeting

The PCC meeting was held on 13<sup>th</sup> Oct 2023, 3.00 pm, Board Room.

#### **PCC Composition:**

Sr. No.	Name of Faculty	Designation
1	Dr. Manasi Bhate	Deputy Director
2	Dr. Girish Bodhankar	Program Coordinator
3	Dr. Poonam Vatharkar	Member
4	Dr. Harshada Raut	Class Coordinator
5	Dr. Hemant Patil	Exam Coordinator
6	Dr. Archana Patil	Co-curricular activities Coordinator
7	Mrs. Aarti Deshpande	Extra-curricular activities Coordinator
8	Ms. Sonali Kulkarni	Class Coordinator

#### **Minutes of the Meeting**

**1. Review and finalize last meeting minutes.**

**Resolution:**

Minutes of last meeting were discussed and confirmed the same.

**2. Overview of the academic activities going on for Sem I and Sem III 2023-24.**

**Resolution:**

The brief about overall academic activities executed during the last semester. During the tenure various activities under Management clubs were conducted. Under Finance club one guest session based on Investment strategies for Gen Z were executed. On all Saturday Guest sessions were organized which were delivered by various industry experts. All members noted the same.

**3. Discussion on the Summer internship execution.**

**Resolution:**

Detail scheduled for the execution of SIP for Semester III were discussed and finalized. Dr. Poonam Vatharkar were given the responsibility to execute the SIP for semester III.

**4. Discussion on the Industrial Visit to IIM Ahmadabad.**

**Resolution:**

The execution of the IIM visit for the semester I students were finalized and the tentative dates for the visits were confirmed. Dr. Hemant Patil was appointed as a coordinator for the visit.





Maharashtra Education society's

## Institute of Management and Career Courses (IMCC), Pune

### 5. Application for Atal FDP (AICTE Sponsored)

#### Resolution:

The detail schedule, resource persons and application procedure were discussed and the distribution of the work and the review of the till date progress regarding FDP were given to all members.

### 6. Other point with permission of the chairman.

#### Discussion on Innovative teaching pedagogy.

#### Resolution:

It has been finalized to use various teaching pedagogies during lectures. Uniformly it has been decided to use case-based teaching more compared to theoretical teaching.

**Dr. Girish Bodhankar**  
Program Coordinator



**Dr. Manasi Bhate**  
Deputy Director



MES

Institute of Management and Career Courses (IMCC), Pune

(A.Y. 2023-24)

Attendance

Programme	MBA		
Topic	Program Coordination Committee		
Date	13th Oct 2023		
Sr. No.	Name of Faculty	Designation	Signature
1	Dr. Manasi Bhate	Deputy Director	
2	Dr. Girish Bodhankar	Programe Coordinator	
3	Dr. Poonam Vatharkar	Member	
4	Dr. Harshada Raut	Class Coordinator	
5	Dr. Hemant Patil	Exam Coordinator	
6	Dr. Archana Patil	Co-curricular activities Coordinator	
7	Mrs. Aarti Deshpande	Extra-curricular activities Coordinator	
8	Ms. Sonali Kulkarni	Class Coordinator	

