YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	Maharashtra Education Society's Institute of Management and Career Courses
• Name of the Head of the institution	Dr. Santosh Deshpande
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9822766911
• Mobile no	8308398100
• Registered e-mail	director.imcc@mespune.in
• Alternate e-mail	sdd.imcc@mespune.in
• Address	131, Mayur Colony, Kothrud
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	411038
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**	
• Name of the Affiliating University	**Savitribai Phule Pune University, Pune**	
• Name of the IQAC Coordinator	**Dr. Ashwini Patil**	
• Phone No.	**9766833806**	
• Alternate phone No.	**9307571413**	
• Mobile	**9766833806**	
• IQAC e-mail address	**iqac.imcc@mespune.in**	
• Alternate Email address	**asp.imcc@mespune.in**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://iqac.imcc.mespune.in/docs/naac-2/criteria/	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/8-Academic-Calendar.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A+**	**3.32**	**2023**	**19/07/2023**	**18/07/2028**

6.Date of Establishment of IQAC	**10/10/2023**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of MBA	**AICTE Training And Learning (ATAL) Academy**	**AICTE**	**2023-24**	**256293**

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
• If yes, mention the amount	256293	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Research: Encouraging faculty members to publish research papers, apply for research projects, and conduct research

FDPs and Workshops were conducted for teaching staff- 1. "Data Science" 2. "Forging Resilience through Business Analytics and Technology Management in Education" 3. "Assessment Rubrics" FDPs were conducted for non teaching staff in the areas of Accounts, Fire Fighting, Lift Operations and Trouble Shooting

Teaching Learning: Continuous focus on improving teaching learning process by revising teaching pedagogies, evaluation methods and CO-PO attainment process

Online Courses: Online professional development courses were offered to students through platforms like Infosys Springboard and ExcelR

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

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Plan of Action	Achievements/Outcomes
Organizing FDPs and workshops for Teaching Staff and Trainings for Non-teaching staff in the areas of administrative skills, accounts and maintenance of campus.	FDPs and Workshops were conducted for teaching staff- 1.
Revision of evaluation methods and CO-PO attainment process	Revised Evaluation and Outcome Based Education policies were designed
Plan for Academic Autonomy Process	Initiated Academic Autonomy Process

13. Whether the AQAR was placed before statutory body? | **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Advisory Committee	21/09/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	06/02/2024

15. Multidisciplinary / interdisciplinary

The curriculum of PG programmes offered by the Institute follows a choice based credit and semester system (CBCSS). Horizontal or Lateral Credit Transfer shall be permitted between the MBA and the MCA programme of Savitribai Phule Pune University(SPPU). Curriculum allows Block credit transfer for all national and international certifications. This would help to embibe interdisciplinarity and the multidisciplinary approaches. In addition to this , open courses are offered to students in each semester belonging to different areas. The curriculum based projects belonging to a variety of domains boosts the skill set of students. Institute's research center encourages research scholars to work on research endeavors to find solutions to society's most pressing issues and challenges. Institute is working on a proposal of additional multidisciplinary

credit courses which would be given to affiliating university for sanction.

16.Academic bank of credits (ABC):

Academic bank of credits (ABC) aims to promote student-centric education and allows students to learn at their own pace. As the Institute is affiliated to the university, efforts to register for ABC are planned. However, students of the college are promoted to do online MOOC programmes/ courses under SWAYAM NPTEL, COURSERA, Udemy, Infosys Springboard etc. SPPU has provided a platform for ABC to students. Institute has aware students with the SPPU ABC platform. Students have started registration on the said platform.

17.Skill development:

Institute is making efforts to strengthen the vocational education and soft skills of students in alignment with the National Skills Qualifications Framework (NSQF). Students are encouraged to undertake these courses. University curriculum has offered 4 additional credits for skill development courses viz. human values, introduction to cyber security, information security. In addition to this, Students' skill sets are enhanced through various Soft Skills programs & Employability enhancement programs. Under the extra-curricular and cocurricular activities , a variety of initiatives are taken for skill development of students. Faculty members have successfully completed 5-days FDP on "Incorporating Universal Human Values in Technical Education" organized by AICTE. It has helped faculty members to teach UHV to students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institute is affiliated to University, there is less scope of integrating various components to the curriculum. However, the Institute has incorporated the Indian knowledge system into the co-curricular and extra-curricular activities in the best possible manners. To develop Indian cultural values among the students and the faculty, various events are celebrated on the campus to generate the feeling of social harmony. These events make them aware of the rich heritage and the eternal Indian Knowledge System, cultural, regional, linguistic versatility of our country and teaches them to respect the same. Institute celebrates various National and International commemorative days which increases awareness in students and inspires them to excel in life. The celebrations like Marathi Rajyabhasha Din, World Environment Day, National Constitution Day, International Yoga Day, National Sports Day and International Womens' Day are remarkable in this regard. Institute

is planning to train faculties to provide the classroom delivery in bilingual mode.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The implementation of OBE at institute recognizes the fact that all students learn at their own pace and thus continuous evaluation is the key for desired outcome for each student. While adhering to the curriculum given by affiliated university, the Institute is able to achieve the predined Course outcomes (COs) mentioned in the syllabus CO attainment Process: For each course, following activities are done : -Define CO along with Bloom's taxonomy level -Define target level of attainment of CO. -Set attainment level for each CO by analyzing previous data. -Assign assessment tools to each CO -Calculate CO attainment for Direct assessment. -Calculate CO attainment for Indirect assessment. -Calculate final CO attainment value. PO attainment process - This consists of 1. Direct assessment component - This component is calculated by considering 80:20 ratio of average of PO attainment of all courses and placement percentage respectively. 2. Indirect assessment component : This component is calculated based on responses to following surveys : -Students survey - Exit survey taken by the students at the end of course. -Employer's survey. - Taken by the employer to gauge industry preparedness of the student(s). -Alumni survey.- Taken by alumni to share their feedback about the programme. To calculate the level of individual PO attainment, 70% weightage is given to direct assessment component and 30% weightage to indirect assessment component.

20.Distance education/online education:

NEP will set a new milestone for India's online education system to be achieved in the future. During the pandemic, IMCC's education system went through a phase of realization and learning. Various training sessions are executed in online mode. Institute executes different value added/add-on courses in online mode. Faculty and students are encouraged to undertake online courses through different platforms such as SWAYAM-NPTEL, COURSERA and Infosys springboard. Thus the attempts are made for boosting India's vision towards creating an online pedagogy.

Extended Profile

1.Programme

1.1   131

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **715**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **360**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **326**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **36**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **36**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**131**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**715**

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**360**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**326**

File Description	Documents
Data Template	[View File]

3.Academic

3.1 Number of full time teachers during the year	**36**

File Description	Documents
Data Template	[View File]

3.2 Number of sanctioned posts during the year	36

File Description	Documents
Data Template	[View File](#)

4.Institution	
4.1 Total number of Classrooms and Seminar halls	21
4.2 Total expenditure excluding salary during the year (INR in lakhs)	173039583.00
4.3 Total number of computers on campus for academic purposes	171

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Academic Planning and Implementation:

- **It starts with academic calendar preparation coherent with the university curriculum.**

- **Subject allotment is done by the Head of the Department based on the subject expertise of each faculty.**

- **Industry input from the experts is considered in designing and implementation of Open Course(s).**

- **Class-wise timetable is prepared and disseminated.**

- **As an integral part of teaching learning methodology, each faculty prepares a course file, teaching plan and lecture execution plan considering various aspects of course delivery pedagogy.**

- The Head of the Department and Program Coordinator together follow the execution of academics via Academic meetings.

Course delivery:

- Institute has smart classrooms having ICT facilities which complement the teaching learning process.

- Effective course delivery is achieved through demonstrations, video lectures, role play, and other techniques.

- Curriculum delivery is strengthened via guest lectures, expert sessions, industry visits, project guidance, technical workshops, etc via industry experts.

- In addition, different online facilities such as NPTEL, MOOC, Coursera, Excel RI are provided to the students.

- Extensive use of Learning Management Systems (LMSs), e-resources is done innovatively.

- Students feedback on the course delivery is taken regularly.

- The success of above endeavors and additional training is evident from exemplary academic success and excellent placements.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/1.1.1-Effective-Curriculum-Delivery_Link1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Assessment:

- Well planned continuous internal assessment is properly

documented and disessmented to students through the 'Internal Concurrent Evaluation' manual.

- Faculty members have a flexibility to design various innovative continuous assessment methods in a manner so as to give a balanced assessment of student capabilities across Knowledge, Skills & Attitude (KSA) dimensions based on innovative assessment methods as role play, programming tests and tutorials, Poster Presentations, Flip classrooms, Business Plan Competitions, Case studies etc ensuring consistent engagement and progress tracking.

- Regular assignments and tutorials are uploaded on LMS to be duly submitted by the students.

- Mid-term and Term-end assessments are conducted each semester.

- These various assessments are designed to gauge understanding level by the students fostering continuous learning throughout each course.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/1.1.2-CIE_Link2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

726

File Description	Documents
Any additional information	[View File]()
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]()

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **The Institute engages committees to raise awareness on cross-cutting issues, promoting moral values and professional etiquette. The curriculum includes relevant courses, supported by human values and ethics activities.**

  Gender:

  The Institute promotes gender equality by providing equal opportunities in admissions, placements, training, sports, and co-curricular activities that is fostered through gender sensitization sessions.

  Human Values and Professional Ethics:

  The Institute fosters responsibility and social awareness through courses on Human Values and Professional Ethics, including Cybersecurity, Soft Skills, Indian Constitution, Indian Ethos, Business Ethics, Cyber Laws, and Labor Welfare, all taught by expert instructors.

  Environment and Sustainability:

  The Institute actively imparts the importance of environment and sustainability through Events including the Water Donation Drive during Ganpati Visarjan, e-waste and plastic & clay collection drives with Poornam EcoVision, Go Green @ Workplace activities, and cleanliness drives for Swachh Bharat Abhiyan. On Climate Day, a painting competition was held, and a Book Donation Drive on International Forest Conservation Day raised awareness about forest conservation. Additionally, an awareness program on Menstrual Hygiene and Personality Development educated students and faculty.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	[View File](#)
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

808

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/3-Feedback-Report-1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/1.4.1-Action-Taken-Summary_Link9.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

357

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

145

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students admitted to MCA and MBA programmes come from a variety of backgrounds. The cognitive and intellectual capacities of pupils differ greatly across all programs. As a result, the institute has a method in place to assess students' learning levels and provide appropriate help. Every year, the procedure begins with an orientation and induction programmefor the incoming batch of students. These programmes enable students to become acquainted with the institution, academic, extracurricular activities, facilities, rules and regulations. Furthermore, during the course of study, students are classified as slow or advanced learners based on their performance in Continuous Internal Evaluation For both categories of students, special programmes are organized to support their learning and development.

For slow learners, the institute has taken following measures to enhance their learning capabilities:

• Remedial classes are conducted for the courses which they find hard to understand.

• Personal counseling by mentors.

• Lecture notes/study materials, question banks, etc. are provided to supplement classroom sessions.

Advanced learners are nurtured beyond curriculum by encouraging them to:

• Take key responsibilities in department level activities to

enhance their leadership skills and team building ability.

· Participate in conference, workshop, paper presentation, Project competition etc.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/2.2.1_learning-levels-of-students_Link3.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
715	36

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution incorporates diverse experiential and participative learning methods to boost students' creativity, technical skills, and cognitive abilities, preparing them for industry challenges.

Experiential Learning practices include laboratory practical's, project work on emerging technologies, and exploring tools like Weka, Selenium, and Hacker rank. Students gain industry insights through hands-on projects, industrial visits, certifications, and training programs. Expert talks provide first-hand industry knowledge, while library resources support self-learning. Role-play and simulation exercises foster real-world management skills Field visits and poster presentations give practical insights, while organizing academic activities and internships builds leadership and teamwork.

Participative Learning promotes collaborative discussions. The institution encourages diverse learning methods like business plan creation, flipped classrooms, and open-book assessments. Students engage in tutorials, vlog making, reels, small group projects, discussion boards, and research publishing to deepen their knowledge and practical skills.

Problem-Solving Methodologies The institution enhances learning through interactive methods like situation analysis, tutorials, mini projects, and case studies. Students engage in quizzes, learning diaries, caselets, online MCQs, and crossword puzzles to build problem-solving and analytical skills effectively.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/2.3.1-EXP_Part_Prob_Link5.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers leverage Information and Communication Technology (ICT) tools to enhance the teaching-learning process, making it more interactive, engaging, and effective. These tools include digital platforms, multimedia resources, online assessments, and learning management systems, Google Classroom at drive. By integrating ICT, teachers can present complex concepts visually through videos, animations, simulations, which aids in better understanding and retention of information.

Moreover, ICT facilitates collaboration and communication beyond the traditional classroom. Online forums, discussion boards, and virtual classrooms enable students to engage in group work and discussions, fostering a collaborative learning environment. For teachers, ICT tools simplify lesson planning, resource sharing, and administrative tasks, allowing more time to focus on instruction.

The use of ICT not only motivates students by making learning more

enjoyable but also prepares them for a technology-driven world. Thus, integrating ICT in education enriches teaching-learning experience, making it more dynamic, efficient, and student-centered.

ICT Tools used:

1. Computer Lab for Training on Advanced MS Excel

2. Learning Material at Google Classroom

3. Online Quiz using Google Forms

4. Classroom Teaching using Projector

5. Programing Online Editors

6. Institute Wi-Fi Connection is used by Students

7. Assignment Submission on Moodle LMS

8. Test conducting on Data Structure using LMS

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

35

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

220

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The examination section plans effectively inline with the academic calendar for internal assessments; the schedule of which is promptly communicated to the students and disseminated to necessary stakeholders. In case of any change in the schedule of the exam, it is immediately informed to the students to ensure smooth execution of the same.

The Institute conducts Continuous Assessment to gauge the students' learning and course outcomes using Bloom's Taxonomy levels through a variety of assessment methods such as. MCQs, Case studies, Presentations, Tutorials, Problem-based assignments, Theory-based assignments and Mid-term and Term end examinations. Students are regularly informed about the same by the respective course faculty. The evaluations are conducted in evenly time intervals, the timetable and seating plan for the examination is published well in advance. The question paper for term end assessment is shared with course group faculties for verification and finally mailed to the examination department. Evaluations /Answer sheets after being duly assessed as per marking scheme are shared with the students to address their doubts. Final marks are displayed on the notice board. Exams are conducted abiding by strict exam rules. Thus, the Examination department achieves complete transparency in conducting all formats of examinations.

File Description	Documents
Any additional information	View File
Link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/2.5.1-Exam-Process-_Link11.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institute strictly follows the guidelines and rules issued by the affiliating university while conducting internal and external examinations. As the institution has a well-defined system in place to deal with examination related grievances, any student can approach the faculty, College Examination Officer(CEO) and/or Director of the Institute to redress the examination related grievance(s) if any.

In case of a grievance, the students can put it up in writing and mail it to exam.imcc@mespune.in. College exam officers then effectively and promptly address the grievances of the students.

During online external examination, the Institute's Examination Cell adheres to the policy allowing each student to file any exam related grievance through their SPPU Student Login within 48 hours of the occurrence.

Students are free to apply for verification / photocopying / re-evaluation of the answer sheet. Following this, the answer sheets are verified (retotalling) / photocopied / revaluated as the case may be by the university

File Description	Documents
Any additional information	View File
Link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/2.5.2-Exam-Grievances_Link12.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institute practices student-centric Outcome-Based Education (OBE) for effective implementation of Teaching-Learning Process to provide quality education to the students of diverse backgrounds. Programme Outcomes(PO) and Course Outcomes(CO) are defined by affiliating university Savitribai Phule Pune University (SPPU).

COs and POs Dissemination Process

The institute believes in disseminating the COs and POs to raise

awareness among learners, faculty members and other stakeholders. This helps to set expectations, to make connections across different elements within the course, and to give insight into what is the takeaway for each stakeholder at the end of the course and programme. Institute conducts an Induction program at the commencement of every Academic Year during which Program Coordinator conducts Program orientation sessions to explain the overall structure of the program along with program outcomes. Similarly, Course faculties explain COs related to their courses in the Course overview sessions. During the execution of each semester, the Course Outcomes are discussed periodically in the classroom to create awareness among students.

In addition to these, the COs and POs are disseminated to the stakeholders by displaying them at/in :-

- The college website https://imcc.mespune.in

- LMS (Learning Management System).

- Course Files

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	[https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/2.6.1-Syllabus-Merged_Link13.pdf](#)
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

CO attainment Process:

For each course, following activities are done:

1. Define CO along with Bloom's taxonomy level

2. Define target level of attainment of CO.

3. Set attainment level for each CO by analysing previous data.

4. Assign assessment tools to each CO

5. Calculate CO attainment for Direct assessment.

6. Calculate CO attainment for Indirect assessment.

7. Calculate final CO attainment value.

Direct Assessment –

• Internal assessments - Continuous assessment methods

• Mid-term and Term end examinations.

• External assessment - University examination conducted at the end of each semester.

Indirect Assessment - Students assess themselves through course end surveys. Eventually, the ratio of direct assessment component and indirect assessment component based on the credit assigned to the course is calculated and used to derive CO attainment for each course.

PO attainment process –

This consists of 1. Direct assessment component - This component is calculated by considering 80:20 ratio of average PO attainment of all courses and placement percentage respectively.

2.Indirect assessment component: This component is calculated based on responses to the Students survey, Employer's survey and Alumni survey. To calculate the level of individual PO attainment, 70% weightage is given to Direct assessment component and 30% weightage to Indirect assessment component.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/2.6.2-CO-attainment_Link14.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

326

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://imcc.mespune.in/wp-content/uploads/2024/12/1-Result.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/2.7-final_Survey-Report_Link16.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

256293

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

14

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://rmvs.marathi.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution ensures top-quality education, fostering continual innovation through focused student development. Initiatives like industry interactions, e-resources, the Startup and Innovation Cell, research activities, and expert-led IMCC Talkthon enrich students' growth. These avenues shape their minds, enhancing skills and paving the way for future innovations and impactful contributions.

- **The institute's Academic and Research Cell (ARC) actively promotes research through initiatives like workshops on research methodology and IPR for faculty and students.**

- **It supports memberships in ISTE, CSI, and NIPM, encourages participation in competitions like "Avishkar," and organizes seminars on Intellectual Property Rights to foster research aptitude and innovation.**

- **The institute has published three national patents, with faculty actively contributing research papers to esteemed international journals.**

- **The institute fosters innovation and holistic development through diverse initiatives. Student activities like software project competitions and case studies enhance creativity and analytical skills.**

- **The institute hosts guest lectures by professionals on market and career trends.**

- **The Startup and Innovation Cell promotes entrepreneurial thinking and idea development, while industry interactions like HR meets, conferences, and visits bridge academia and practice.**

- **A robust library with hybrid resources and IIC membership cultivates research, innovation, leadership, and problem-solving abilities.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/3.2.1-Innovation-ecosystem_Link4.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	*View File*
Any additional information	*View File*
List of workshops/seminars during last 5 years (Data Template)	*View File*

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

20

File Description	Documents
URL to the research page on HEI website	*https://imcc.mespune.in/research/about-research-center/*
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	*View File*
Any additional information	*View File*

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

52

File Description	Documents
Any additional information	*View File*
List of research papers by title, author, department, name and year of publication (Data Template)	*View File*

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	[View File]()
List books and chapters edited volumes/ books published (Data Template)	[View File]()

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students engage in socially relevant activities within the community, fostering holistic development and shaping responsible citizens while excelling academically.

- **The institute organizes various impactful activities fostering social responsibility and awareness among students.**

- **Events like the Voter Registration Drive emphasize democratic participation, while Food for Thought highlights hunger issues.**

- **Blood Donation and Water Donation Drives promote life-saving contributions.**

- **The Indian Red Cross Orientation sensitizes students to humanitarian work, and Swachata Drive imparts cleanliness habits.**

- **Environmental initiatives include Clay Collection Drive, World Water Day, and observances like International Meteorological Day and Forest Conservation Day, coupled with a Book Donation Drive.**

- **Cultural and heritage celebrations like Meri Mitti Meri Matti, Shivaji Maharaj Jayanti, and Marathi Diwas inculcates pride in traditions.**

- **Awareness programs on menstrual health, self-defence, PET collection, and yoga nurture physical, mental, and environmental well-being.**

The impact of various extension activities is as below.

The institute nurtures social awareness, leadership, and ethical values through activities promoting social responsibility, nation-building, and teamwork.

Students develop harmony, fellowship, and problem-solving skills while understanding moral and human values. This holistic approach nurtures respect for diversity and prepares students to contribute meaningfully to society, industry, and national progress.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/3.4.1_3.4.3_Extension-Activities_Link9_Link11.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

8

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

619

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

31

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The whole campus of the Instituteenhances the spirit of learning and inspires the learners to optimize their learning efforts in the right direction. The campus is eco-friendly and boasts of its Green Campus initiatives. The institute covers over 3.36 acres in Pune, Kothrud area and is spread across three buildings viz, Unit A, Unit B and Unit D. It has adequate infrastructural facilities in the form of classrooms, seminar hall, auditorium, library with reading hall, computer laboratories, faculty rooms, boys' common room, girls' common room and playground. All these facilities are designed as barrier free and easily accessible by all.

Infrastructural Facilities :

Classrooms and Tutorial room:

- Total 13 classrooms and tutorial rooms, each of which is well illuminated, furnished, spacious and ventilated.

- Every classroom is ICT equipped with LCD projector, computer, internet and Wi-Fi connectivity enabling online sessions.

Computer Laboratories and Computer Centre:

- **Computer laboratories in all have 90 computers and LCD projector.**

- **Computer Centre has 80 computers, LCD projector and public address (PA) system.**

- **All computers are connected to two high end servers, equipped with necessary software and hardware configurations and secured with Firewall and Antivirus.**

- **Internet facility is provided through BSNL cable with 400 Mbps bandwidth.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/4.1.1-Additional-Information_Link1_Link2_Link3.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Other facilities:

- **Every year our faculties and students celebrate Yoga day (21st June) by performing yoga. Institute has provision for this in the auditorium basement area as well as the ground floor of Unit D.**

- **Recreational facilities for the students like gym facilities are established at the MES Abasaheb Garware College (sister concern Institute of MES' IMCC).**

- **Gymnasium provides a variety of equipment which fulfills almost all sporting and fitness needs of the students.**

Sports Amenities

- Institute has strong Sports Cell, where students are participating in all Indoor and Outdoor sports activities, and winning prizes for Institute from Zonal to All India Level.

Amenities

- Institute has two spacious and exclusive courts for Basket Ball.

- Institute has exclusive Volley Ball Court.

- Strong Cricket team is built every year with special Coaching to the team and having exclusive cricket kit.

- Institute has a Table for T.T. having German Top of TTF Specification.

- Institute has two Champion Carrom boards with English Ply of Diamond board

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/4.1.1-Additional-Information_Link1_Link2_Link3.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/4.1.1-Additional-Information_Link1_Link2_Link3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

137431891.00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The annual library newsletter- "InfoLibManager" is published for increasing awareness about new additions and library activities conducted during that year.

Subscription to print and e-resources :

Following resources in print and electronic format based on Computer and Management science are available in the Library

- **19,727 books and 36 core print Journals.**

- **84 bound volumes, 242 project reports and 11 thesis.**

- E-resources such as N-list National Online database (60,000 e-journals and 1,99,000 e-books), 70 e-projects.

- ProQuest Management Collection database of 145 full-text e-journals.

- World ebooks National Consortium database of 2,00,000 full-text e-books with DELNET membership.

- Above resources are accessible in a user-friendly manner within the library premise and e-resources are remotely accessible.

Integrated Library Management System (ILMS) :

- Library has a digital Institutional Repository (IR) using d-space for effective access to e-projects accessible from the library webpage.

- ILMS has facilitated computerization of the circulation (auto transactions of the library documents), acquisition, serials, budget, and the borrowers is being done at the back end for getting data integration.

- To implement ILMS, library uses high-end ICT products such as Dell computers (12) , laptop (1), printers (4) , barcode scanners (2).

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://imcc.mespune.in/infrastructure/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

5,01,868

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities are made available in the Institute by providing uptodate computers and high speed internet accessibility. Frequent upgradation of IT facilities such as computers, laptops, projectors, etc is done as and when required. Summary of IT facilities and upgradations is as listed below :

The Institute has a total of 170 high end computers and 26 laptops with internet facility and licensed softwares.

- The Institute is registered under campus agreement with Microsoft.

- IT infrastructure support is provided in the classrooms for effective teaching-learning process using ICT facilities like projectors, and computers with internet connectivity through LAN and Wi-Fi.

- Interactive smart board is installed in the Institute's board room for smooth execution of meetings and presentations.

- Scanners facilitate advanced digitisation.

- Photocopy machines and printers are provided in the examination cell for question paper printing.

- Complete campus is under CCTV surveillance for maintaining security and safety.

- Two Sophos hardware firewall and Quick Heal antivirus softwares are installed for safety of data and digital security.

- 24*7 Internet facility is provided throughout campus through Wi-Fi devices. 400 MBPS fibre optic internet connections are available.

- Google Workspace and Cloud-based LMS facility is provided.

- Maintenance and repairs are undertaken through Annual Maintenance Contracts (AMC).

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/4.3.1_IT-infra_updates_Link9.pdf

4.3.2 - Number of Computers

171

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35607692.00

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The complete college has a sufficient workforce for maintenance and procedures through various AMC.

Housekeeping and Campus Cleanliness: The trained cleaning service BVG India Ltd is hired.

Telephone System (EPBX): Currently 48 port PE6S EPABX system is installed.

Fire Safety: The maintenance work of the fire fighting system is carried out by Greenway Fire Solution.

Firewall: Sophos SG135 firewall is configured and maintained.

Technical Services: The complete IT infrastructure is maintained by a systematic process.

Insurance Support: Institute is providing Group Personal Accident and Business Travel Accident Policy of TATA AIG to all its employees.

Campus Security: The entire campus is under the CCTV surveillance for the safety and security of the infrastructure as well as students,

Health and Hygiene: The institute campus resides in the beautiful green environment. To maintain the hygiene and safety pest control services are hired as and when needed as well as on the annual basis.

Solar System: The effective solar systems are implemented and maintained to reduce the renewal energy resources throughout the campus. 10 KW PV solar system is installed and maintained in the

campus.

Water Purifier Services: The annual maintenance contract for the Aqua Guard is given to Aarya Water purifier Services.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/4.4.2_Maintanence_Link13.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

428

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/4-Capacity-Building-Initiatives-1.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

350

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

350

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

296

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

4

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

20

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute emphasizes on students' participation in various committees so as to inculcate the admin qualities in the students.This also makes them aware about the processes led in the institute, helping the institute to run the transparent mechanism and democratized approach towards the students.

The Institute forms various committees like Students Grievance Redressal Cell, Anti Ragging Committee, Internal Complaint Cell. The students constitute as the members of the aforementioned committees along with the faculties. Regular meetings are held to redress the grievances and take necessary actions to resolve the same. Also the decisions regarding the perspectives are taken legitimately.

Along with this, the Institute consists of various cells like Cultural Cell, Sports Cell,Extracurricular Cell,Co-curricular cell for overall development of the student and nurture their varied interests along with academics.With this certain clubs like Management clubs that include HR club, BA club, Marketing club finance club and E-sports club and Coding club are established so as to make the students participate in various activities that foster the learning ability ,responsibility, Collaboration and team building ,Critical thinking and problem solving efficacy.The faculty coordinators mentor the students but students shoulder it from scratch to completion for successful execution.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/5.3.2_student-representation_Link10.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

31

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Every year the Institute's parent body, Maharashtra Education Society (MES), conducts an alumni meet under MES Alumni Association (MAA) on its foundation day, 19th November. On similar lines, the Institute conducts an Alumni Meet, "Runanubandh".

The Institute has a vibrant Alumni cell which runs various alumni initiatives throughout the year.

   1. Alumni meet - Alumni are invited to share their experiences

   2. HR meet - Here alumni participate in panel discussions along with other industry representatives.

3. **Assistance in Placement Process** - Alumni provide mentoring to students from time to time.

4. **"Tracing the Footprints"** - Highly experienced alumni are invited to share their professional journey to motivate students and help them find and pursue right career paths.

5. **Guest lectures** - They are based on various topics pertaining to current trends in the Industry.

6. **Technical workshops** - To accelerate students' learning of technical courses and gives in depth knowledge.

7. **Participation in events** - Alumni are invited as participants and judges for various events and activities.

8. **Alumni Survey** - Alumni members periodically share their feedback about the Institute and its practices by taking the Alumni Survey.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/5.4.1-Alumni_Link13.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governing Council (GC) is composed of eminent individuals from reputed organizations, industries and institutes. Since inception,

their guidance has steered the institute keeping it on a progressive path in realizing its vision. The council's contribution is irreplaceable in providing new dimensions to the Institute resulting in its growth and development. The council guides in implementation of new policies and provides resources for the benefit of all the stakeholders along with approval and provision of annual budget, expenditure and financials of the institute.The Director of the Institute spearheads the ongoing growth of the Institute with efficient support of various committees. A proper hierarchy is designed to achieve decentralization of governance and administration. This is implemented as follows:

- **Internal Quality Assurance Cell (IQAC)** : The scope of this cell is all encompassing. It makes sure that quality is maintained, delivered and improved in all academic and non-academic areas.

- **Program Coordination Committee** : This is responsible for formulating, executing and monitoring all academic activities of the institute in adherence to the academic guidelines.

- **Head of various cells** : They lead, guide and shape the respective cell by adhering to the guidelines suggested by IQAC and PCCfor better student engagement.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.1.1_governance_Link1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization is one of the most important features of the Institute. Management representatives, Director, Faculty members and students play an important role in it. Frequent Meetings are conducted by the Head of the Institution where policies are framed and decisions are made after taking into consideration suggestions and feedback from faculty members, students and other

stakeholders. These are disseminated to staff through regular meetings. To ensure good governance, the Institute has decentralized its operations and has delegated authority at various levels. To encourage the idea of participative management, structured delegation of authority and responsibilities are entrusted to faculty members. By being in-charge of various committees, faculty members get to manifest their administrative skills blended with professional responsibility and accountability. This enhances their decision-making in organizing academic, administrative, co-curricular and extra-curricular activities conducted during the academic year. The Management is open to receive the ideas and suggestions given by the faculties in implementing the policies framed for discussion and decisions for the overall development of the Institute.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.1.2_MOM_Link2-1.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Governing Body finalizes the institute's Strategic/ perspective/development plan which sets the academic aim and objectives of the institute.As the Institute aims to progress, it needs to plan and strategize growth in different aspects. For this, the Institute outlined a plan formulated in 2017-18 which is worked on till date. Some important points of action as per the developmental plan are as stated below :

1. National Board Accreditation (NBA) : The Institute succeeded in achieving this in 2018 for its MCA programme.

2. MBA Course : To assimilate this course as a part of the Institute was the need of the hour. From 2019, the Institute succeeded in getting a full time MBA course affiliated to Savitribai Phule Pune University, SPPU.

3. Additional Infrastructure : To accommodate growing numbers of students and more courses on the campus, it was imperative to have additional space and amenities. To facilitate this, a new building was constructed with state

of the art features.

The Institute is working on achieving following action points :

- Collaboration with International Institutions

- Industry and community partnerships

- Strengthen research and development activities.

- Conducive environment for entrepreneurship.

- International Accreditations

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.2.1-perspective-plan_Link3_Link4.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institute has constituted various academic and administrative bodies which undertake various functions.

1. Internal Quality Assurance Cell (IQAC)

2. Grievance redressal committee for staff

3. Grievance redressal committee for students

4. Internal complaint committee

5. Anti ragging committee

6. SC ST committee

7. Library Committee

8. Administration & Purchase Committee

9. Training & Placement Committee (Industry Institution Cell)

10. Program Coordination Committee

11. Startup and Innovation Cell

12. Cultural Cell

13. Sports Cell

14. Co Curricular and Extracurricular cell

15. Examination committee

16. Academic Research cell

The Institute's organizational structure has the Governing Body as an apex body in which the Director is the Member secretary. Academics, IQAC & Administrative wings function under the Director and concerned authorities report to the Director. Curricular, co-curricular and extracurricular sections represent the Academics wing. All curricular issues are taken care of by the Head of the Department, Faculty, Non-Teaching staff. Examination cell conducts all examinations and looks after all exam-related issues. Co-curricular activities are looked after by the Library, Training & Placement, Industry Institute interaction cell. Extracurricular programmes are organized by the Extracurricular Committee. Sports are conducted by the Sports Cell. The Registrar takes care of Establishment, Accounts, Students Section, Scholarship/Freeships Facilitation, Repairs & Maintenance, Security, House-Keeping etc for smooth day to day functioning of the Institute.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.2.1-perspective-plan_Link3_Link4.pdf
Link to Organogram of the institution webpage	https://iqac.imcc.mespune.in/docs/about-us/management/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute puts forth all endeavors to support the welfare of its teaching and non-teaching staff. Welfare measures undertaken by the Institute are :

- MES Employees' credit co-operative society (Pat-pedhi) is operative at the level of the parent institute. This society assists in getting financial support in case of emergencies and whenever necessary. The society accepts deposits, monthly subscriptions and provides loans to its members.

- Institute has made provision for Accidental Insurance for its employees.

- Medical tie up with Balasaheb Deoras Polyclinic, Pune done by the parent body for medical checkup of employees. Staff members can avail various medical tests done through this tie up at minimal cost.

- Following leaves are available for the employees in addition to regular leaves :

- Child adoption Leave of 90 days

- Maternity leave of 180 days.

- Academic leave (limited) with full pay for pursuing higher studies.

- Institute provides registration fee,travel grants for attending various conferences, workshops and skill development programmes.

- Financial support is provided to the faculty members to present/publish Research papers and file for Patents.

- Provision of Earned Leave encashment is offered by the Institute.

- Recreation facilities such as Carrom, Table tennis ,Exercise unit, Yoga facility ,etc are available for staff members.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.3.1_Welfare_Link6-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

15

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

32

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal system is one of the significant features for the growth and development of an employee and organisation. Performance appraisal system is implemented as per the guidelines from UGC. The institute assesses faculty through a well structured CAS - appraisal system of affiliating universities.

The Performance Appraisal System at the Institute consists of Self Appraisal for teaching and non-teaching staff members.

Performance of the teaching faculty is evaluated on the basis of

- **Academic performance of the faculty**

- **Administrative responsibilities**

- **Research and Publication**

- **And other factors**

Performance of Non-teaching staff is evaluated on the basis of

- **Higher studies**

- **Certification programs completed by the staff member**

- **Training programs and workshops attended**

- **And other factors**

Using above parameters, staff members are evaluated at the time of confirmation, promotion and for increments (if any) based on their performance. A confidential performance appraisal report is prepared by the reporting authority and sent to the parent organisation.

Based on the report the management recommends improvement steps (if needed) to be carried out by staff members. Feedback about the performance and suggestions for improvement (if any) are promptly communicated to the concerned staff member through the reporting authority in a well channeled manner.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.3.5_performance-appraisal_Link10.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- **Management is involved in designing the Institute's systematic approach to evaluate and enhance the effectiveness of financial processes and also develop specific risk management policies. In addition, management ensures that all policies are implemented effectively.**

- **Institute carries out financial audits every year. The audit is done by statutory auditors for the given financial year. They provide their experienced opinion on the truthfulness of the Institution's financial statements. They observe accounting heads like Fees collected from students, various expenses made, Provident Fund, Profession Tax, TDS, Assets and Liabilities etc.**

- **During the course of audit, all required steps are taken to**

regularize the accounts, to obtain confirmations for the credit balances and to collect documentary evidence wherever required and look into reconciliation of unit wise balances with the control accounts and banks reconciliations.

- A thorough check and verification of all vouchers of the transactions is carried out in each financial year.

- A report is prepared by the auditor and submitted to the Institute.

- The observations given by the auditors are duly complied with by the Institute.

- Based on the consolidated reports, Institution submits the annual returns every year to Income tax authorities and the other relevant authorities concerned.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.4.1-Audited-Statement-_Link11.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

256293

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- **Institutional strategies for mobilisation of funds:**

- **Admissions are made as per norms of state government.**

- **Fees charged as per the norms of State Government.**

- **After the fee amount is deposited in the bank, the amount and interest earned on it are utilised for the development of the Institute and managing recurring expenses**

- **Institute applies for grants from Savitribai Phule Pune University and other organisations to conduct Symposiums, Seminars, National and International Conferences, Research activities,etc.**

- **The fund of the Parent body is allocated for developmental activities**

- **Optimal utilisation of resources:**

- **Various committees are constituted for smooth working. Each committee studies its own field, analyzes the requirements and then forwards it to the Director of the Institute along with expected expenditure and planning of funds utilisation.**

- **An annual budget is prepared to ensure optimal utilisation of financial resources, based on the estimates received.**

- **The allocated funds are utilised for salaries, purchase lab**

equipment, consumables, library books, journals, printing and stationery, advertisement expenses, telephone charges, processing fee etc.

- **The Committee reviews the utilisation of resources and audits the income and expenditure. They make recommendations for better handling of resources and effective mobilisation of funds.**

- **Funds are utilised towards institute development.**

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.4.3_Budget-and-Final-Fees_Link13.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC meetings are conducted once in every semester. The agenda of these meetings is to assess the quality of Teaching-Learning process, Training and other academic activities, suggesting best practices to impart quality education.IQAC ensures implementation of effective methods in order to achieve enriched learning experience for the students from diverse backgrounds.

IQAC suggests effective curriculum delivery methods like use of modern ICT tools, efficient use of teaching pedagogy, execution of value added courses, etc. For regular assessment of quality of education, IQAC insists on implementation of outcome based education (OBE).

IQAC initiatives help to imbibe professional and entrepreneurship skills in students through active Startup and Innovation Cell. This cell is constantly engaged in conducting various sessions and workshops on Innovations and Entrepreneurship awareness. In order to promote training, placement and research activities, the institute has functional MoU's with more than ten companies and research organizations. To enhance student's employability skills

IQAC encourages Certification and MOOC courses. The enrichment in the teaching learning process leads to impressive placement, entrepreneurial endeavours and consultancy projects.

Faculties and students are motivated to participate in various conferences at national and international platforms and publish their research work in various reputed and recognised journals.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.5.1_IQAC_Link14-1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC Initiatives: IQAC is actively involved in setting quality standards and standardisation of processes for improvement in practices and delivering better effectiveness.

Academic activities-

1. **Implementation of OBE.**

2. **Process of CO PO attainment.**

3. **Standardization of Training and placement policies for students.**

4. **Academic Policy framing.**

Research Activities-

1. **Initiating activities under the research cell.**

2. **Promoting research awareness through various sessions, seminars and workshops.**

3. **Encouraging faculty members for publishing research articles and patents.**

4. Initiative for obtaining funds from government and non-government organisations.

Administrative Operations-

1. Suggestion to creating various committees for streamlining the administrative operations of the Institute

2. Standardization of documentation process across the Institute.

3. Creation of e-document depository for Academic and Administrative activities.

Practises for overall development of students-

1. Designing practices for promoting and supporting students' participation in various inter-collegiate, state and national level events. This boosts interaction between the Institute and the outside world.

2. Supporting activities based on social relevant issues, environment awareness, current economic issues etc to go beyond curriculum of studies.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.5.2_policies_Link15.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.5.3_initiatives_Link16-1.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute prioritizes gender equity to ensure equality and equal opportunities for individual growth among students. It promotes inclusivity through policies, initiatives, and activities, as outlined below:

I. Institutional Policies and Initiatives During the induction program, students are introduced to committees like the Grievance Redressal Cell, Internal Complaint Committee (ICC), and Anti-Ragging Committee to ensure a safe campus environment.

- Anti-Ragging Committee: Prevents, prohibits, and educates students about ragging.

- Grievance Redressal Cell: Addresses academic and examination-related concerns.

- Internal Complaint Committee: Prevents sexual harassment and promotes well-being for female students and staff.

- Equal Opportunity Cell: Ensures equitable treatment for all students, especially minority/disadvantaged groups, while preventing harassment.

II. Co-Curricular and Extra-Curricular Activities Workshops on gender sensitivity, self-defense, and menstrual hygiene, along

with cultural and sports events, foster inclusivity. Clubs like HR, Finance, Marketing, and Coding offer equal participation opportunities for boys and girls.

III. Inclusive Recruitment The Placement Cell ensures fair recruitment practices, encouraging companies to adopt unbiased methods.

IV. Student Coordinators Through activities by various cells, the Institute promotes gender equity, with 79 girls and 114 boys serving as coordinators.

File Description	Documents
Annual gender sensitization action plan	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/7.1.1-gender-equity_Link1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/7.1.1-facilities-for-women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The waste generated in the campus includes metals, used papers, plastics, broken iron frames etc. Old newspapers, used papers, old

document correspondence etc. are collected at particular places and regularly given for recycling to Pune Municipal Corporation and external agencies. Glass, metals, e-waste, thermocol, plastic and other non-biodegradable wastes are given to external agencies for disposal/recycling. Informative banners are displayed on campus for waste management and its awareness.

Liquid Waste Management

The daily door collection system is established and provided by Municipal Corporation for collection of said wet waste/liquid waste.Municipal Corporation has also provided periodic collection facilities for collection of said bulk garden and horticulture waste. The liquid wastes generated in the campus also include Sewage disposal. The underground sewage interconnected pipe-lines are further connected to the main sewage disposal line of the local Municipal Corporation authority.

E-waste management and Waste recycling system

The institute holds an MOU with Poornam Ecovision and conducts regular activities like Plastic Electronic and Thermocol (PET) collection. The collected waste is then recycled by Poornam Ecovision.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

    A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

    A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage

    A. Any 4 or all of the above

**including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **Various events on campus develop emotional and cultural values, promoting social harmony among students and faculty.**

- **Co-curricular, sports, cultural, and social activities foster harmony.**

- **Courses like Human Rights and Indian Constitution to instill constitutional obligations.**

- **Grievance Redressal and Internal Complaint Committees, address issues impartially.**

- **The institution enforces a code of conduct for all students, regardless of background.**

Various events are conducted on the campus to make students aware of the cultural, regional, linguistic versatility of our country and teaches them to respect the same, such as:

1. Traditional Day- Celebrated diverse cultural heritage

2. Essay competition- On socially relevant issues

3. Photography Competition

4. Debate Competition- Express opinions and take cognizance of other's thoughts

5. Quiz Competition- Siddhattvam

6. Treasure Hunt

7. Fashion Show

8. Value Education

9. Human Values Workshop

10. Constitutional Day

11. Induction Program- Helps students adjust and inculcate ethics

12. Water donation drive

13. Menstrual Hygiene and Personality Development

14. Go Green at Workplace- Reduce carbon at the workplace by plantation

15. PET Collection- Creates awareness about various waste disposal

16. Swachhata Abhiyan- Spread awareness of cleanliness

17. Sports Activities

18. Blood donation drive

19. Natya Mahotsav- To showcase talented theatrical performances

20. Voters Registration

21. Project Competition

22. **Ram Lalla Pratishtapana**

23. **Meri Mati Mera Desh- To emphasize the importance of respecting and cherishing Indian land**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **Induction Program: Implementing a Code of Conduct through an induction program is an effective way to instill institutional values**

- **Institute Policies: Institutional policies are essential for maintaining order, and fostering a positive environment for students and employees.**

- **Workshop on Human Rights: Conducting a workshop on human rights is a valuable initiative to foster awareness**

- **Constitution Day: It is an excellent opportunity to educate about the Indian Constitution**

- **Voter Registration drive: it provides the importance of voting and the voter registration process.**

- **P.E.T Collection Drive: PET drive initiative is an impactful way to promote environmental sustainability**

- **Meri Mati Mera Desh: This activity can focus on the symbolic connection between citizens and the soil of the nation**

- **Climate Day: It focuses on raising awareness about climate change.**

- **Water Donation Activity: Institute Participated in water donation during Ganesh Visarjan.**

- **Clay Collection Activity: This Activity conducted after Ganesh Visarjan.**

- **Cleanliness Drive: Institute organizes a Cleanliness Drive on Mahatma Gandhi Jayanti .It promote the values of cleanliness**

- **Blood Donation : It is a great way to contribute to the healthcare needs of the community.**

- **Marathi Diwas:It can help to spread awareness about the importance of preserving the language.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/7.1.9_constitutional-obligations_Link9.pdf
Any other relevant information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/7.1.9_constitutional-obligations_Link9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized   **A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **Marathi Diwas: It helps to spread awareness about preserving language.**

- **Women 's Day: It is a great initiative to empower women with essential skills for safety.**

- **Voter Registration drive: it provides the importance of voting and the voter registration process.**

- **Food for thought: It is an awareness about the importance of a balanced diet and healthy eating habits.**

- **Teachers Day: Teachers' Day celebrated with an eco-friendly twist by focusing on sustainable practices and green initiatives.**

- **Blood Donation Drive: It is a way to contribute to the healthcare needs of the community.**

- **Clay Collection: This Activity conducted after Ganesh Visarjan.**

- **Water donation drive: Institute Participated in water donation during Ganesh Visarjan.**

- **Swachata Drive: Institute organizes a Cleanliness Drive on Mahatma Gandhi Jayanti.**

- **Meri Mati Mera Desh: Activity focuses on the symbolic**

connection between citizens and the soil of the nation.

- **Constitutional Day: It is an opportunity to educate about the Indian Constitution.**

- **International Forest conservation day: Encourage the reuse of books to reduce paper waste.**

- **Shri Shivaji Maharaj Jayanti: It is celebrated by conducting Powada Competition.**

- **International Climate Day: It focuses on raising awareness about climate change.**

- **Yoga Day: Institute Celebrates Yoga Day with students and faculties.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Student Management Clubs

Objectives:To foster collaborative learning, interdisciplinary skill development, leadership, teamwork, and problem-solving

Context:Rapidly evolving business environment demands managerial and technical expertise.

Practice:Integrated management clubs like HR, Marketing, Finance, OSCM, Business Analytics, Coding cater to diverse skills while fostering collaboration. Activities included workshops,

competitions, industry visits and networking sessions such as Aaikyam (Finance), Brand Craft Challenge(Marketing), and Navonmesh(Coding).

Evidence of Success:Students excelled in intercollegiate competitions like Sinhgad's Shark Tank, Brand Maniac, and Code Battle, winning top ranks,strengthening practical skills. The Sinhgad Karandak Trophy was also secured.

Problems Encountered:Academic workload conflicts and initial resistance to interdisciplinary activities. Careful planning and highlighting long-term benefits addressed these issues.

2.Student Engagement for Holistic Development

Objectives:To develop leadership, teamwork, and communication skills, cultural awareness and innovation.

Context: Events like workshops, industry-visits nurture creativity, social responsibility, and entrepreneurial thinking fostering holistic development.

Practice:Activities included Blood Donation Drives, Go Green @ Workplace, Swachata Drives, PET Collection, Self-Defense Training and various awareness campaigns, workshops reinforced sustainability, hygiene, and safety.

Evidence of Success:Develops skills, networking, confidence, emotional intelligence, career preparedness and cultural awareness.

Problems Encountered:Time management and limited resources, mitigated through faculty support, external collaborations, and pre-planning.

File Description	Documents
Best practices in the Institutional website	https://imcc.mespune.in/best-practices/
Any other relevant information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/7.2-best-practice_Link12.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

The institute employs diverse pedagogies such as case studies, role plays, ICT tools, games, projects, and experiential learning to foster creativity and deep learning. The evaluation methodology is engaging, helping develop creativity and problem-solving skills. Industry connections give students a practical understanding of industry practices.

Co-curricular and extracurricular activities enrich student experiences. Jigyasa, an intercollegiate event, brought together 1,000 students for competitions like treasure hunts, box cricket, and gaming tournaments, promoting creativity, teamwork, and competition. Corporate and placement training programs make students industry-ready.

The Aikyam Business Plan competition offers entrepreneurial exposure, while Navonmesh fosters innovation by encouraging students to solve real-world problems, enhancing their technical and problem-solving skills. The competition also promotes collaboration and boosts employability.

Sustainability initiatives, social outreach programs, and emerging technology courses provide students with hands-on experience and social responsibility. Industry visits to companies like Chitale Bandhu, Mapro Foods, and various institutes enhance understanding of operations and business scalability.

The institute encourages research, with faculty holding PhDs and serving as guides. Its prime location ensures easy access, while alumni engagement offers mentorship. Management clubs and the Pathfinder Series further help students in specialization selection, providing career insights and networking opportunities with industry professionals.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Academic Planning and Implementation:

- It starts with academic calendar preparation coherent with the university curriculum.

- Subject allotment is done by the Head of the Department based on the subject expertise of each faculty.

- Industry input from the experts is considered in designing and implementation of Open Course(s).

- Class-wise timetable is prepared and disseminated.

- As an integral part of teaching learning methodology, each faculty prepares a course file, teaching plan and lecture execution plan considering various aspects of course delivery pedagogy.

- The Head of the Department and Program Coordinator together follow the execution of academics via Academic meetings.

Course delivery:

- Institute has smart classrooms having ICT facilities which complement the teaching learning process.

- Effective course delivery is achieved through demonstrations, video lectures, role play, and other techniques.

- Curriculum delivery is strengthened via guest lectures, expert sessions, industry visits, project guidance, technical workshops, etc via industry experts.

- In addition, different online facilities such as NPTEL, MOOC, Coursera, Excel RI are provided to the students.

- **Extensive use of Learning Management Systems (LMSs), e-resources is done innovatively.**

- **Students feedback on the course delivery is taken regularly.**

- **The success of above endeavors and additional training is evident from exemplary academic success and excellent placements.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/1.1.1-Effective-Curriculum-Delivery_Link1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Assessment:

- **Well planned continuous internal assessment is properly documented and disessmented to students through the 'Internal Concurrent Evaluation' manual.**

- **Faculty members have a flexibility to design various innovative continuous assessment methods in a manner so as to give a balanced assessment of student capabilities across Knowledge, Skills & Attitude (KSA) dimensions based on innovative assessment methods as role play, programming tests and tutorials, Poster Presentations, Flip classrooms, Business Plan Competitions, Case studies etc ensuring consistent engagement and progress tracking.**

- **Regular assignments and tutorials are uploaded on LMS to be duly submitted by the students.**

- **Mid-term and Term-end assessments are conducted each semester.**

- **These various assessments are designed to gauge understanding level by the students fostering continuous learning throughout each course.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/1.1.2-CIE_Link2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

726

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **The Institute engages committees to raise awareness on cross-cutting issues, promoting moral values and professional etiquette. The curriculum includes relevant courses, supported by human values and ethics activities.**

Gender:

The Institute promotes gender equality by providing equal opportunities in admissions, placements, training, sports, and co-curricular activities that is fostered through gender sensitization sessions.

Human Values and Professional Ethics:

The Institute fosters responsibility and social awareness through courses on Human Values and Professional Ethics, including Cybersecurity, Soft Skills, Indian Constitution, Indian Ethos, Business Ethics, Cyber Laws, and Labor Welfare, all taught by expert instructors.

Environment and Sustainability:

The Institute actively imparts the importance of environment and sustainability through Events including the Water Donation Drive during Ganpati Visarjan, e-waste and plastic & clay collection drives with Poornam EcoVision, Go Green @ Workplace activities, and cleanliness drives for Swachh Bharat Abhiyan. On Climate Day, a painting competition was held, and a Book Donation Drive on International Forest Conservation Day raised awareness about forest conservation. Additionally, an awareness program on Menstrual Hygiene and Personality Development educated students and faculty.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

808

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/3-Feedback-Report-1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/1.4.1-Action-Taken-Summary_Link9.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

357

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

145

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students admitted to MCA and MBA programmes come from a variety of backgrounds. The cognitive and intellectual capacities of pupils differ greatly across all programs. As a result, the institute has a method in place to assess students' learning levels and provide appropriate help. Every year, the procedure begins with an orientation and induction programmefor the incoming batch of students. These programmes enable students to become acquainted with the institution, academic, extracurricular activities, facilities, rules and regulations. Furthermore, during the course of study, students are classified as slow or advanced learners based on their performance in Continuous Internal Evaluation For both categories of students, special programmes are organized to support their learning and development.

For slow learners, the institute has taken following measures to enhance their learning capabilities:

• Remedial classes are conducted for the courses which they find hard to understand.

• Personal counseling by mentors.

• Lecture notes/study materials, question banks, etc. are provided to supplement classroom sessions.

Advanced learners are nurtured beyond curriculum by encouraging them to:

• Take key responsibilities in department level activities to enhance their leadership skills and team building ability.

• Participate in conference, workshop, paper presentation, Project competition etc.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/2.2.1_learning-levels-of-students_Link3.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
715	36

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution incorporates diverse experiential and participative learning methods to boost students' creativity, technical skills, and cognitive abilities, preparing them for industry challenges.

Experiential Learning practices include laboratory practical's, project work on emerging technologies, and exploring tools like Weka, Selenium, and Hacker rank. Students gain industry insights through hands-on projects, industrial visits, certifications, and training programs. Expert talks provide first-hand industry knowledge, while library resources support self-learning. Role-play and simulation exercises foster real-world management skills Field visits and poster presentations give practical insights, while organizing academic activities and internships builds leadership and teamwork.

Participative Learning promotes collaborative discussions. The institution encourages diverse learning methods like business plan creation, flipped classrooms, and open-book assessments. Students engage in tutorials, vlog making, reels, small group projects, discussion boards, and research publishing to deepen their knowledge and practical skills.

Problem-Solving Methodologies The institution enhances learning through interactive methods like situation analysis, tutorials, mini projects, and case studies. Students engage in quizzes, learning diaries, caselets, online MCQs, and crossword puzzles to build problem-solving and analytical skills effectively.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/2.3.1-EXP_Part_Prob_Link5.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers leverage Information and Communication Technology (ICT) tools to enhance the teaching-learning process, making it more interactive, engaging, and effective. These tools include digital platforms, multimedia resources, online assessments, and learning management systems, Google Classroom at drive. By integrating ICT, teachers can present complex concepts visually through videos, animations, simulations, which aids in better understanding and retention of information.

Moreover, ICT facilitates collaboration and communication beyond the traditional classroom. Online forums, discussion boards, and virtual classrooms enable students to engage in group work and discussions, fostering a collaborative learning environment. For teachers, ICT tools simplify lesson planning, resource sharing, and administrative tasks, allowing more time to focus on instruction.

The use of ICT not only motivates students by making learning more enjoyable but also prepares them for a technology-driven world. Thus, integrating ICT in education enriches teaching-learning experience, making it more dynamic, efficient, and student-centered.

ICT Tools used:

1. Computer Lab for Training on Advanced MS Excel

2. Learning Material at Google Classroom

3. Online Quiz using Google Forms

4. Classroom Teaching using Projector

5. Programing Online Editors

6. Institute Wi-Fi Connection is used by Students

7. Assignment Submission on Moodle LMS

8. Test conducting on Data Structure using LMS

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

35

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

220

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The examination section plans effectively inline with the academic calendar for internal assessments; the schedule of which is promptly communicated to the students and disseminated to necessary stakeholders. In case of any change in the schedule of the exam, it is immediately informed to the students to ensure smooth execution of the same.

The Institute conducts Continuous Assessment to gauge the students' learning and course outcomes using Bloom's Taxonomy levels through a variety of assessment methods such as. MCQs, Case studies, Presentations, Tutorials, Problem-based assignments, Theory-based assignments and Mid-term and Term end examinations. Students are regularly informed about the same by the respective course faculty. The evaluations are conducted in evenly time intervals, the timetable and seating plan for the examination is published well in advance. The question paper for term end assessment is shared with course group faculties for verification and finally mailed to the examination department. Evaluations /Answer sheets after being duly assessed as per marking scheme are shared with the students to address their doubts. Final marks are displayed on the notice board. Exams are conducted abiding by strict exam rules. Thus, the Examination department achieves complete transparency in conducting all formats of examinations.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	[https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/2.5.1-Exam-Process- Link11.pdf](https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/2.5.1-Exam-Process-Link11.pdf)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Institute strictly follows the guidelines and rules issued by the affiliating university while conducting internal and external examinations. As the institution has a well-defined system in place to deal with examination related grievances, any student can approach the faculty, College Examination Officer(CEO) and/or Director of the Institute to redress the examination related grievance(s) if any.

In case of a grievance, the students can put it up in writing and mail it to exam.imcc@mespune.in. College exam officers then effectively and promptly address the grievances of the students.

During online external examination, the Institute's Examination Cell adheres to the policy allowing each student to file any exam related grievance through their SPPU Student Login within 48 hours of the occurrence.

Students are free to apply for verification / photocopying / re-evaluation of the answer sheet. Following this, the answer sheets are verified (retotalling) / photocopied / revaluated as the case may be by the university

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/2.5.2-Exam-Grievances_Link12.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institute practices student-centric Outcome-Based Education (OBE) for effective implementation of Teaching-Learning Process to provide quality education to the students of diverse backgrounds. Programme Outcomes(PO) and Course Outcomes(CO) are defined by affiliating university Savitribai Phule Pune University (SPPU).

COs and POs Dissemination Process

The institute believes in disseminating the COs and POs to raise awareness among learners, faculty members and other stakeholders. This helps to set expectations, to make connections across different elements within the course, and to give insight into what is the takeaway for each stakeholder at the end of the course and programme. Institute conducts an Induction program at the commencement of every Academic Year during which Program Coordinator conducts Program orientation sessions to explain the overall structure of the program along

with program outcomes. Similarly, Course faculties explain COs related to their courses in the Course overview sessions. During the execution of each semester, the Course Outcomes are discussed periodically in the classroom to create awareness among students.

In addition to these, the COs and POs are disseminated to the stakeholders by displaying them at/in :-

- The college website https://imcc.mespune.in

- LMS (Learning Management System).

- Course Files

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/2.6.1-Syllabus-Merged_Link13.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

CO attainment Process:

For each course, following activities are done:

1. Define CO along with Bloom's taxonomy level

2. Define target level of attainment of CO.

3. Set attainment level for each CO by analysing previous data.

4. Assign assessment tools to each CO

5. Calculate CO attainment for Direct assessment.

6. Calculate CO attainment for Indirect assessment.

7. Calculate final CO attainment value.

Direct Assessment –

• Internal assessments - Continuous assessment methods

• Mid-term and Term end examinations.

• External assessment - University examination conducted at the end of each semester.

Indirect Assessment - Students assess themselves through course end surveys. Eventually, the ratio of direct assessment component and indirect assessment component based on the credit assigned to the course is calculated and used to derive CO attainment for each course.

PO attainment process –

This consists of 1. Direct assessment component - This component is calculated by considering 80:20 ratio of average PO attainment of all courses and placement percentage respectively.

2.Indirect assessment component: This component is calculated based on responses to the Students survey, Employer's survey and Alumni survey. To calculate the level of individual PO attainment, 70% weightage is given to Direct assessment component and 30% weightage to Indirect assessment component.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/2.6.2-CO-attainment_Link14.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination

during the year

326

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://imcc.mespune.in/wp-content/uploads/2024/12/1-Result.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/2.7-final_Survey-Report_Link16.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

256293

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

14

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://rmvs.marathi.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution ensures top-quality education, fostering continual innovation through focused student development. Initiatives like industry interactions, e-resources, the Startup and Innovation Cell, research activities, and expert-led IMCC Talkthon enrich students' growth. These avenues shape their minds, enhancing skills and paving the way for future innovations and impactful contributions.

- The institute's Academic and Research Cell (ARC) actively promotes research through initiatives like workshops on research methodology and IPR for faculty and students.

- It supports memberships in ISTE, CSI, and NIPM,

- encourages participation in competitions like "Avishkar," and organizes seminars on Intellectual Property Rights to foster research aptitude and innovation.

- The institute has published three national patents, with faculty actively contributing research papers to esteemed international journals.

- The institute fosters innovation and holistic development through diverse initiatives. Student activities like software project competitions and case studies enhance creativity and analytical skills.

- The institute hosts guest lectures by professionals on market and career trends.

- The Startup and Innovation Cell promotes entrepreneurial thinking and idea development, while industry interactions like HR meets, conferences, and visits bridge academia and practice.

- A robust library with hybrid resources and IIC membership cultivates research, innovation, leadership, and problem-solving abilities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/3.2.1-Innovation-ecosystem_Link4.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

20

File Description	Documents
URL to the research page on HEI website	https://imcc.mespune.in/research/about-research-center/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

52

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and

papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students engage in socially relevant activities within the community, fostering holistic development and shaping responsible citizens while excelling academically.

- **The institute organizes various impactful activities fostering social responsibility and awareness among students.**

- **Events like the Voter Registration Drive emphasize democratic participation, while Food for Thought highlights hunger issues.**

- **Blood Donation and Water Donation Drives promote life-saving contributions.**

- **The Indian Red Cross Orientation sensitizes students to humanitarian work, and Swachata Drive imparts cleanliness habits.**

- **Environmental initiatives include Clay Collection Drive, World Water Day, and observances like International Meteorological Day and Forest Conservation Day, coupled with a Book Donation Drive.**

- **Cultural and heritage celebrations like Meri Mitti Meri Matti, Shivaji Maharaj Jayanti, and Marathi Diwas inculcates pride in traditions.**

- **Awareness programs on menstrual health, self-defence, PET collection, and yoga nurture physical, mental, and environmental well-being.**

The impact of various extension activities is as below.

The institute nurtures social awareness, leadership, and ethical values through activities promoting social responsibility, nation-building, and teamwork.

Students develop harmony, fellowship, and problem-solving skills while understanding moral and human values. This holistic approach nurtures respect for diversity and prepares students to contribute meaningfully to society, industry, and national progress.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/3.4.1_3.4.3_Extension-Activities_Link9_Link11.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

8

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

619

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

31

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The whole campus of the Instituteenhances the spirit of learning and inspires the learners to optimize their learning efforts in the right direction. The campus is eco-friendly and boasts of its Green Campus initiatives. The institute covers over 3.36 acres in Pune, Kothrud area and is spread across three buildings viz, Unit A, Unit B and Unit D. It has adequate infrastructural facilities in the form of classrooms, seminar hall, auditorium, library with reading hall, computer laboratories, faculty rooms, boys' common room, girls' common room and playground. All these facilities are designed as barrier free and easily accessible by all.

Infrastructural Facilities :

Classrooms and Tutorial room:

- **Total 13 classrooms and tutorial rooms, each of which is well illuminated, furnished, spacious and ventilated.**

- **Every classroom is ICT equipped with LCD projector, computer, internet and Wi-Fi connectivity enabling online sessions.**

Computer Laboratories and Computer Centre:

- **Computer laboratories in all have 90 computers and LCD projector.**

- **Computer Centre has 80 computers, LCD projector and public address (PA) system.**

- **All computers are connected to two high end servers, equipped with necessary software and hardware configurations and secured with Firewall and Antivirus.**

- **Internet facility is provided through BSNL cable with 400 Mbps bandwidth.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/4.1.1-Additional-Information_Link1_Link2_Link3.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Other facilities:

- **Every year our faculties and students celebrate Yoga day (21st June) by performing yoga. Institute has provision for this in the auditorium basement area as well as the**

ground floor of Unit D.

- **Recreational facilities for the students like gym facilities are established at the MES Abasaheb Garware College (sister concern Institute of MES' IMCC).**

- **Gymnasium provides a variety of equipment which fulfills almost all sporting and fitness needs of the students.**

Sports Amenities

- **Institute has strong Sports Cell, where students are participating in all Indoor and Outdoor sports activities, and winning prizes for Institute from Zonal to All India Level.**

Amenities

- **Institute has two spacious and exclusive courts for Basket Ball.**

- **Institute has exclusive Volley Ball Court.**

- **Strong Cricket team is built every year with special Coaching to the team and having exclusive cricket kit.**

- **Institute has a Table for T.T. having German Top of TTF Specification.**

- **Institute has two Champion Carrom boards with English Ply of Diamond board**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/4.1.1-Additional-Information_Link1_Link2_Link3.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/4.1.1-Additional-Information_Link1_Link2_Link3.pdf](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

137431891.00

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The annual library newsletter- "InfoLibManager" is published for increasing awareness about new additions and library activities conducted during that year.

Subscription to print and e-resources :

Following resources in print and electronic format based on

Computer and Management science are available in the Library

- 19,727 books and 36 core print Journals.

- 84 bound volumes, 242 project reports and 11 thesis.

- E-resources such as N-list National Online database (60,000 e-journals and 1,99,000 e-books), 70 e-projects.

- ProQuest Management Collection database of 145 full-text e-journals.

- World ebooks National Consortium database of 2,00,000 full-text e-books with DELNET membership.

- Above resources are accessible in a user-friendly manner within the library premise and e-resources are remotely accessible.

Integrated Library Management System (ILMS) :

- Library has a digital Institutional Repository (IR) using d-space for effective access to e-projects accessible from the library webpage.

- ILMS has facilitated computerization of the circulation (auto transactions of the library documents), acquisition, serials, budget, and the borrowers is being done at the back end for getting data integration.

- To implement ILMS, library uses high-end ICT products such as Dell computers (12) , laptop (1), printers (4) , barcode scanners (2).

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://imcc.mespune.in/infrastructure/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5,01,868

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities are made available in the Institute by providing uptodate computers and high speed internet accessibility. Frequent upgradation of IT facilities such as computers, laptops, projectors, etc is done as and when required. Summary of IT facilities and upgradations is as listed below :

The Institute has a total of 170 high end computers and 26 laptops with internet facility and licensed softwares.

- The Institute is registered under campus agreement with Microsoft.

- IT infrastructure support is provided in the classrooms for effective teaching-learning process using ICT facilities like projectors, and computers with internet connectivity through LAN and Wi-Fi.

- Interactive smart board is installed in the Institute's board room for smooth execution of meetings and presentations.

- Scanners facilitate advanced digitisation.

- Photocopy machines and printers are provided in the examination cell for question paper printing.

- Complete campus is under CCTV surveillance for maintaining security and safety.

- Two Sophos hardware firewall and Quick Heal antivirus softwares are installed for safety of data and digital security.

- 24*7 Internet facility is provided throughout campus through Wi-Fi devices. 400 MBPS fibre optic internet connections are available.

- Google Workspace and Cloud-based LMS facility is provided.

- Maintenance and repairs are undertaken through Annual Maintenance Contracts (AMC).

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/4.3.1_IT-infra_updates_Link9.pdf

4.3.2 - Number of Computers

171

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35607692.00

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The complete college has a sufficient workforce for maintenance and procedures through various AMC.

Housekeeping and Campus Cleanliness: The trained cleaning service BVG India Ltd is hired.

Telephone System (EPBX): Currently 48 port PE6S EPABX system is installed.

Fire Safety: The maintenance work of the fire fighting system is carried out by Greenway Fire Solution.

Firewall: Sophos SG135 firewall is configured and maintained.

Technical Services: The complete IT infrastructure is maintained by a systematic process.

Insurance Support: Institute is providing Group Personal Accident and Business Travel Accident Policy of TATA AIG to all its employees.

Campus Security: The entire campus is under the CCTV surveillance for the safety and security of the infrastructure as well as students,

Health and Hygiene: The institute campus resides in the beautiful green environment. To maintain the hygiene and safety pest control services are hired as and when needed as well as on the annual basis.

Solar System: The effective solar systems are implemented and maintained to reduce the renewal energy resources throughout

the campus. 10 KW PV solar system is installed and maintained in the campus.

Water Purifier Services: The annual maintenance contract for the Aqua Guard is given to Aarya Water purifier Services.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/4.4.2_Maintanence_Link13.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

428

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/4-Capacity-Building-Initiatives-1.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

350

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

350

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

296

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

4

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

20

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute emphasizes on students' participation in various committees so as to inculcate the admin qualities in the students.This also makes them aware about the processes led in the institute, helping the institute to run the transparent mechanism and democratized approach towards the students.

The Institute forms various committees like Students Grievance Redressal Cell, Anti Ragging Committee, Internal Complaint Cell. The students constitute as the members of the aforementioned committees along with the faculties. Regular meetings are held to redress the grievances and take necessary actions to resolve the same. Also the decisions regarding the perspectives are taken legitimately.

Along with this, the Institute consists of various cells like Cultural Cell, Sports Cell,Extracurricular Cell,Co-curricular cell for overall development of the student and nurture their varied interests along with academics.With this certain clubs like Management clubs that include HR club, BA club, Marketing club finance club and E-sports club and Coding club are established so as to make the students participate in various activities that foster the learning ability ,responsibility, Collaboration and team building ,Critical thinking and problem solving efficacy.The faculty coordinators mentor the students but students shoulder it from scratch to completion for successful execution.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/5.3.2_student-representation_Link10.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

31

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Every year the Institute's parent body, Maharashtra Education Society (MES), conducts an alumni meet under MES Alumni Association (MAA) on its foundation day, 19th November. On similar lines, the Institute conducts an Alumni Meet, "Runanubandh".

The Institute has a vibrant Alumni cell which runs various alumni initiatives throughout the year.

   1. Alumni meet - Alumni are invited to share their experiences

2. **HR meet** - Here alumni participate in panel discussions along with other industry representatives.

3. **Assistance in Placement Process** - Alumni provide mentoring to students from time to time.

4. **"Tracing the Footprints"** - Highly experienced alumni are invited to share their professional journey to motivate students and help them find and pursue right career paths.

5. **Guest lectures** - They are based on various topics pertaining to current trends in the Industry.

6. **Technical workshops** - To accelerate students' learning of technical courses and gives in depth knowledge.

7. **Participation in events** - Alumni are invited as participants and judges for various events and activities.

8. **Alumni Survey** - Alumni members periodically share their feedback about the Institute and its practices by taking the Alumni Survey.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/5.4.1-Alumni_Link13.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governing Council (GC) is composed of eminent individuals from reputed organizations, industries and institutes. Since inception, their guidance has steered the institute keeping it on a progressive path in realizing its vision. The council's contribution is irreplaceable in providing new dimensions to the Institute resulting in its growth and development. The council guides in implementation of new policies and provides resources for the benefit of all the stakeholders along with approval and provision of annual budget, expenditure and financials of the institute.The Director of the Institute spearheads the ongoing growth of the Institute with efficient support of various committees. A proper hierarchy is designed to achieve decentralization of governance and administration. This is implemented as follows:

- Internal Quality Assurance Cell (IQAC) : The scope of this cell is all encompassing. It makes sure that quality is maintained, delivered and improved in all academic and non-academic areas.

- Program Coordination Committee : This is responsible for formulating, executing and monitoring all academic activities of the institute in adherence to the academic guidelines.

- Head of various cells : They lead, guide and shape the respective cell by adhering to the guidelines suggested by IQAC and PCCfor better student engagement.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.1.1_governance_Link1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization is one of the most important features of the

Institute. Management representatives, Director, Faculty members and students play an important role in it. Frequent Meetings are conducted by the Head of the Institution where policies are framed and decisions are made after taking into consideration suggestions and feedback from faculty members, students and other stakeholders. These are disseminated to staff through regular meetings. To ensure good governance, the Institute has decentralized its operations and has delegated authority at various levels. To encourage the idea of participative management, structured delegation of authority and responsibilities are entrusted to faculty members. By being in-charge of various committees, faculty members get to manifest their administrative skills blended with professional responsibility and accountability. This enhances their decision-making in organizing academic, administrative, co-curricular and extra-curricular activities conducted during the academic year. The Management is open to receive the ideas and suggestions given by the faculties in implementing the policies framed for discussion and decisions for the overall development of the Institute.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.1.2_MOM_Link2-1.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Governing Body finalizes the institute's Strategic/ perspective/development plan which sets the academic aim and objectives of the institute.As the Institute aims to progress, it needs to plan and strategize growth in different aspects. For this, the Institute outlined a plan formulated in 2017-18 which is worked on till date. Some important points of action as per the developmental plan are as stated below :

1. National Board Accreditation (NBA) : The Institute succeeded in achieving this in 2018 for its MCA programme.

2. MBA Course : To assimilate this course as a part of the Institute was the need of the hour. From 2019, the

Institute succeeded in getting a full time MBA course affiliated to Savitribai Phule Pune University, SPPU.

3. Additional Infrastructure : To accommodate growing numbers of students and more courses on the campus, it was imperative to have additional space and amenities. To facilitate this, a new building was constructed with state of the art features.

The Institute is working on achieving following action points :

- Collaboration with International Institutions

- Industry and community partnerships

- Strengthen research and development activities.

- Conducive environment for entrepreneurship.

- International Accreditations

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.2.1-perspective-plan_Link3_Link4.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institute has constituted various academic and administrative bodies which undertake various functions.

1. Internal Quality Assurance Cell (IQAC)

2. Grievance redressal committee for staff

3. Grievance redressal committee for students

4. Internal complaint committee

5. Anti ragging committee

6. SC ST committee

7. Library Committee

8. Administration & Purchase Committee

9. Training & Placement Committee (Industry Institution Cell)

10. Program Coordination Committee

11. Startup and Innovation Cell

12. Cultural Cell

13. Sports Cell

14. Co Curricular and Extracurricular cell

15. Examination committee

16. Academic Research cell

The Institute's organizational structure has the Governing Body as an apex body in which the Director is the Member secretary. Academics, IQAC & Administrative wings function under the Director and concerned authorities report to the Director. Curricular, co-curricular and extracurricular sections represent the Academics wing. All curricular issues are taken care of by the Head of the Department, Faculty, Non-Teaching staff. Examination cell conducts all examinations and looks after all exam-related issues. Co-curricular activities are looked after by the Library, Training & Placement, Industry Institute interaction cell. Extracurricular programmes are organized by the Extracurricular Committee. Sports are conducted by the Sports Cell. The Registrar takes care of Establishment, Accounts, Students Section, Scholarship/Freeships Facilitation, Repairs & Maintenance, Security, House-Keeping etc for smooth day to day functioning of the Institute.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.2.1-perspective-plan_Link3_Link4.pdf
Link to Organogram of the institution webpage	https://iqac.imcc.mespune.in/docs/about-us/management/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute puts forth all endeavors to support the welfare of its teaching and non-teaching staff. Welfare measures undertaken by the Institute are :

- **MES Employees' credit co-operative society (Pat-pedhi) is operative at the level of the parent institute. This society assists in getting financial support in case of emergencies and whenever necessary. The society accepts deposits, monthly subscriptions and provides loans to its members.**

- **Institute has made provision for Accidental Insurance for its employees.**

- • **Medical tie up with Balasaheb Deoras Polyclinic, Pune done by the parent body for medical checkup of employees. Staff members can avail various medical tests done through this tie up at minimal cost.**

- • **Following leaves are available for the employees in addition to regular leaves :**

- • **Child adoption Leave of 90 days**

- • **Maternity leave of 180 days.**

- • **Academic leave (limited) with full pay for pursuing higher studies.**

- • **Institute provides registration fee,travel grants for attending various conferences, workshops and skill development programmes.**

- • **Financial support is provided to the faculty members to present/publish Research papers and file for Patents.**

- • **Provision of Earned Leave encashment is offered by the Institute.**

- • **Recreation facilities such as Carrom, Table tennis ,Exercise unit, Yoga facility ,etc are available for staff members.**

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.3.1 Welfare Link6-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the

year

15

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

32

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal system is one of the significant features for the growth and development of an employee and organisation. Performance appraisal system is implemented as per the guidelines from UGC. The institute assesses faculty through a well structured CAS - appraisal system of affiliating universities.

The Performance Appraisal System at the Institute consists of Self Appraisal for teaching and non-teaching staff members.

Performance of the teaching faculty is evaluated on the basis of

- Academic performance of the faculty

- Administrative responsibilities

- Research and Publication

- And other factors

Performance of Non-teaching staff is evaluated on the basis of

- Higher studies

- Certification programs completed by the staff member

- Training programs and workshops attended

- **And other factors**

Using above parameters, staff members are evaluated at the time of confirmation, promotion and for increments (if any) based on their performance. A confidential performance appraisal report is prepared by the reporting authority and sent to the parent organisation.

Based on the report the management recommends improvement steps (if needed) to be carried out by staff members. Feedback about the performance and suggestions for improvement (if any) are promptly communicated to the concerned staff member through the reporting authority in a well channeled manner.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.3.5_performance-appraisal_Link10.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- **Management is involved in designing the Institute's systematic approach to evaluate and enhance the effectiveness of financial processes and also develop specific risk management policies. In addition, management ensures that all policies are implemented effectively.**

- **Institute carries out financial audits every year. The audit is done by statutory auditors for the given financial year. They provide their experienced opinion on the truthfulness of the Institution's financial statements. They observe accounting heads like Fees collected from students, various expenses made, Provident Fund, Profession Tax, TDS, Assets and Liabilities etc.**

- **During the course of audit, all required steps are taken to regularize the accounts, to obtain confirmations for the credit balances and to collect documentary evidence wherever required and look into reconciliation of unit wise balances with the control accounts and banks reconciliations.**

- **A thorough check and verification of all vouchers of the transactions is carried out in each financial year.**

- **A report is prepared by the auditor and submitted to the Institute.**

- **The observations given by the auditors are duly complied with by the Institute.**

- **Based on the consolidated reports, Institution submits the annual returns every year to Income tax authorities and the other relevant authorities concerned.**

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.4.1-Audited-Statement-_Link11.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

256293

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- **Institutional strategies for mobilisation of funds:**

- **Admissions are made as per norms of state government.**

- **Fees charged as per the norms of State Government.**

- **After the fee amount is deposited in the bank, the amount and interest earned on it are utilised for the development of the Institute and managing recurring expenses**

- **Institute applies for grants from Savitribai Phule Pune University and other organisations to conduct Symposiums, Seminars, National and International Conferences, Research activities,etc.**

- **The fund of the Parent body is allocated for developmental activities**

- **Optimal utilisation of resources:**

- **Various committees are constituted for smooth working. Each committee studies its own field, analyzes the requirements and then forwards it to the Director of the Institute along with expected expenditure and planning of funds utilisation.**

- **An annual budget is prepared to ensure optimal**

utilisation of financial resources, based on the estimates received.

- The allocated funds are utilised for salaries, purchase lab equipment, consumables, library books, journals, printing and stationery, advertisement expenses, telephone charges, processing fee etc.

- The Committee reviews the utilisation of resources and audits the income and expenditure. They make recommendations for better handling of resources and effective mobilisation of funds.

- Funds are utilised towards institute development.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.4.3_Budget-and-Final-Fees_Link13.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC meetings are conducted once in every semester. The agenda of these meetings is to assess the quality of Teaching-Learning process, Training and other academic activities, suggesting best practices to impart quality education.IQAC ensures implementation of effective methods in order to achieve enriched learning experience for the students from diverse backgrounds.

IQAC suggests effective curriculum delivery methods like use of modern ICT tools, efficient use of teaching pedagogy, execution of value added courses, etc. For regular assessment of quality of education, IQAC insists on implementation of outcome based education (OBE).

IQAC initiatives help to imbibe professional and entrepreneurship skills in students through active Startup and

Innovation Cell. This cell is constantly engaged in conducting various sessions and workshops on Innovations and Entrepreneurship awareness. In order to promote training, placement and research activities, the institute has functional MoU's with more than ten companies and research organizations. To enhance student's employability skills IQAC encourages Certification and MOOC courses. The enrichment in the teaching learning process leads to impressive placement, entrepreneurial endeavours and consultancy projects.

Faculties and students are motivated to participate in various conferences at national and international platforms and publish their research work in various reputed and recognised journals.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.5.1_IQAC_Link14-1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC Initiatives: IQAC is actively involved in setting quality standards and standardisation of processes for improvement in practices and delivering better effectiveness.

Academic activities-

1. Implementation of OBE.

2. Process of CO PO attainment.

3. Standardization of Training and placement policies for students.

4. Academic Policy framing.

Research Activities-

1. Initiating activities under the research cell.

2. Promoting research awareness through various sessions, seminars and workshops.

3. Encouraging faculty members for publishing research articles and patents.

4. Initiative for obtaining funds from government and non-government organisations.

Administrative Operations-

1. Suggestion to creating various committees for streamlining the administrative operations of the Institute

2. Standardization of documentation process across the Institute.

3. Creation of e-document depository for Academic and Administrative activities.

Practises for overall development of students-

1. Designing practices for promoting and supporting students' participation in various inter-collegiate, state and national level events. This boosts interaction between the Institute and the outside world.

2. Supporting activities based on social relevant issues, environment awareness, current economic issues etc to go beyond curriculum of studies.

File Description	Documents
Paste link for additional information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.5.2_policies_Link15.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of	A. All of the above

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/6.5.3_initiatives_Link16-1.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute prioritizes gender equity to ensure equality and equal opportunities for individual growth among students. It promotes inclusivity through policies, initiatives, and activities, as outlined below:

I. Institutional Policies and Initiatives During the induction program, students are introduced to committees like the Grievance Redressal Cell, Internal Complaint Committee (ICC), and Anti-Ragging Committee to ensure a safe campus environment.

- **Anti-Ragging Committee: Prevents, prohibits, and educates students about ragging.**

- **Grievance Redressal Cell: Addresses academic and examination-related concerns.**

- **Internal Complaint Committee: Prevents sexual harassment and promotes well-being for female students and staff.**

- **Equal Opportunity Cell: Ensures equitable treatment for all students, especially minority/disadvantaged groups, while preventing harassment.**

II. Co-Curricular and Extra-Curricular Activities Workshops on gender sensitivity, self-defense, and menstrual hygiene, along with cultural and sports events, foster inclusivity. Clubs like HR, Finance, Marketing, and Coding offer equal participation opportunities for boys and girls.

III. Inclusive Recruitment The Placement Cell ensures fair recruitment practices, encouraging companies to adopt unbiased methods.

IV. Student Coordinators Through activities by various cells, the Institute promotes gender equity, with 79 girls and 114 boys serving as coordinators.

File Description	Documents
Annual gender sensitization action plan	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/7.1.1-gender-equity_Link1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/7.1.1-facilities-for-women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The waste generated in the campus includes metals, used papers, plastics, broken iron frames etc. Old newspapers, used papers, old document correspondence etc. are collected at particular places and regularly given for recycling to Pune Municipal Corporation and external agencies. Glass, metals, e-waste, thermocol, plastic and other non-biodegradable wastes are given to external agencies for disposal/recycling. Informative banners are displayed on campus for waste management and its awareness.

Liquid Waste Management

The daily door collection system is established and provided by Municipal Corporation for collection of said wet waste/liquid waste.Municipal Corporation has also provided periodic collection facilities for collection of said bulk garden and horticulture waste. The liquid wastes generated in the campus also include Sewage disposal. The underground sewage interconnected pipe-lines are further connected to the main sewage disposal line of the local Municipal Corporation authority.

E-waste management and Waste recycling system

The institute holds an MOU with Poornam Ecovision and conducts regular activities like Plastic Electronic and Thermocol (PET) collection. The collected waste is then recycled by Poornam Ecovision.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- Various events on campus develop emotional and cultural values, promoting social harmony among students and faculty.

- Co-curricular, sports, cultural, and social activities foster harmony.

- Courses like Human Rights and Indian Constitution to instill constitutional obligations.

- Grievance Redressal and Internal Complaint Committees, address issues impartially.

- The institution enforces a code of conduct for all students, regardless of background.

Various events are conducted on the campus to make students aware of the cultural, regional, linguistic versatility of our country and teaches them to respect the same, such as:

1. Traditional Day- Celebrated diverse cultural heritage

2. Essay competition- On socially relevant issues

3. Photography Competition

4. Debate Competition- Express opinions and take cognizance of other's thoughts

5. Quiz Competition- Siddhattvam

6. Treasure Hunt

7. Fashion Show

8. Value Education

9. Human Values Workshop

10. Constitutional Day

11. Induction Program- Helps students adjust and inculcate ethics

12. Water donation drive

13. Menstrual Hygiene and Personality Development

14. Go Green at Workplace- Reduce carbon at the workplace by plantation

15. PET Collection- Creates awareness about various waste disposal

16. Swachhata Abhiyan- Spread awareness of cleanliness

17. Sports Activities

18. Blood donation drive

19. Natya Mahotsav- To showcase talented theatrical performances

20. Voters Registration

21. Project Competition

22. Ram Lalla Pratishtapana

23. Meri Mati Mera Desh- To emphasize the importance of respecting and cherishing Indian land

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **Induction Program: Implementing a Code of Conduct through an induction program is an effective way to instill institutional values**

- **Institute Policies: Institutional policies are essential for maintaining order, and fostering a positive environment for students and employees.**

- **Workshop on Human Rights: Conducting a workshop on human rights is a valuable initiative to foster awareness**

- **Constitution Day: It is an excellent opportunity to educate about the Indian Constitution**

- **Voter Registration drive: it provides the importance of voting and the voter registration process.**

- **P.E.T Collection Drive: PET drive initiative is an impactful way to promote environmental sustainability**

- **Meri Mati Mera Desh: This activity can focus on the symbolic connection between citizens and the soil of the nation**

- **Climate Day: It focuses on raising awareness about climate change.**

- **Water Donation Activity: Institute Participated in water donation during Ganesh Visarjan.**

- **Clay Collection Activity: This Activity conducted after Ganesh Visarjan.**

- **Cleanliness Drive: Institute organizes a Cleanliness Drive on Mahatma Gandhi Jayanti .It promote the values of cleanliness**

- **Blood Donation : It is a great way to contribute to the healthcare needs of the community.**

- **Marathi Diwas:It can help to spread awareness about the importance of preserving the language.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/7.1.9_constitutional-obligations_Link9.pdf
Any other relevant information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/7.1.9_constitutional-obligations_Link9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **Marathi Diwas: It helps to spread awareness about preserving language.**

- **Women 's Day: It is a great initiative to empower women**

with essential skills for safety.

- **Voter Registration drive:** it provides the importance of voting and the voter registration process.

- **Food for thought:** It is an awareness about the importance of a balanced diet and healthy eating habits.

- **Teachers Day:** Teachers' Day celebrated with an eco-friendly twist by focusing on sustainable practices and green initiatives.

- **Blood Donation Drive:** It is a way to contribute to the healthcare needs of the community.

- **Clay Collection:** This Activity conducted after Ganesh Visarjan.

- **Water donation drive:** Institute Participated in water donation during Ganesh Visarjan.

- **Swachata Drive:** Institute organizes a Cleanliness Drive on Mahatma Gandhi Jayanti.

- **Meri Mati Mera Desh:** Activity focuses on the symbolic connection between citizens and the soil of the nation.

- **Constitutional Day:** It is an opportunity to educate about the Indian Constitution.

- **International Forest conservation day:** Encourage the reuse of books to reduce paper waste.

- **Shri Shivaji Maharaj Jayanti:** It is celebrated by conducting Powada Competition.

- **International Climate Day:** It focuses on raising awareness about climate change.

- **Yoga Day:** Institute Celebrates Yoga Day with students and faculties.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Student Management Clubs

Objectives:To foster collaborative learning, interdisciplinary skill development, leadership, teamwork, and problem-solving

Context:Rapidly evolving business environment demands managerial and technical expertise.

Practice:Integrated management clubs like HR, Marketing, Finance, OSCM, Business Analytics, Coding cater to diverse skills while fostering collaboration. Activities included workshops, competitions, industry visits and networking sessions such as Aaikyam (Finance), Brand Craft Challenge(Marketing), and Navonmesh(Coding).

Evidence of Success:Students excelled in intercollegiate competitions like Sinhgad's Shark Tank, Brand Maniac, and Code Battle, winning top ranks,strengthening practical skills. The Sinhgad Karandak Trophy was also secured.

Problems Encountered:Academic workload conflicts and initial resistance to interdisciplinary activities. Careful planning and highlighting long-term benefits addressed these issues.

2.Student Engagement for Holistic Development

Objectives:To develop leadership, teamwork, and communication skills, cultural awareness and innovation.

Context: Events like workshops, industry-visits nurture creativity, social responsibility, and entrepreneurial thinking

fostering holistic development.

Practice:Activities included Blood Donation Drives, Go Green @ Workplace, Swachata Drives, PET Collection, Self-Defense Training and various awareness campaigns, workshops reinforced sustainability, hygiene, and safety.

Evidence of Success:Develops skills, networking, confidence, emotional intelligence, career preparedness and cultural awareness.

Problems Encountered:Time management and limited resources, mitigated through faculty support, external collaborations, and pre-planning.

File Description	Documents
Best practices in the Institutional website	https://imcc.mespune.in/best-practices/
Any other relevant information	https://iqac.imcc.mespune.in/wp-content/uploads/2024/12/7.2-best-practice_Link12.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institute employs diverse pedagogies such as case studies, role plays, ICT tools, games, projects, and experiential learning to foster creativity and deep learning. The evaluation methodology is engaging, helping develop creativity and problem-solving skills. Industry connections give students a practical understanding of industry practices.

Co-curricular and extracurricular activities enrich student experiences. Jigyasa, an intercollegiate event, brought together 1,000 students for competitions like treasure hunts, box cricket, and gaming tournaments, promoting creativity, teamwork, and competition. Corporate and placement training programs make students industry-ready.

The Aikyam Business Plan competition offers entrepreneurial exposure, while Navonmesh fosters innovation by encouraging students to solve real-world problems, enhancing their

technical and problem-solving skills. The competition also promotes collaboration and boosts employability.

Sustainability initiatives, social outreach programs, and emerging technology courses provide students with hands-on experience and social responsibility. Industry visits to companies like Chitale Bandhu, Mapro Foods, and various institutes enhance understanding of operations and business scalability.

The institute encourages research, with faculty holding PhDs and serving as guides. Its prime location ensures easy access, while alumni engagement offers mentorship. Management clubs and the Pathfinder Series further help students in specialization selection, providing career insights and networking opportunities with industry professionals.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

The institute has the following plan of action for the next academic year:

1. Executive MBA

   - Revamp the Executive MBA curriculum to align with emerging business trends and industry demands.

   - Introduce specialized modules such as Digital Transformation, AI in Business, and Sustainability Leadership.

   - Develop a mentorship program to connect Executive MBA students with seasoned professionals.

2. International Collaboration

   - Forge new partnerships with globally renowned universities for student exchange programs and

collaborative research.

- Host joint webinars, workshops, and seminars with international faculty and industry experts.

- Launch a Global Immersion Program offering exposure to international markets and cultures.

3. International Placements

- Establish dedicated international placement support teams to identify global opportunities.

- Conduct pre-placement training sessions focused on global business practices and cultural nuances.

- Partner with multinational companies to secure internship and job opportunities for students.

4. International Ranking

- Focus on improving faculty credentials, research output, and academic infrastructure to meet global ranking standards.

- Participate in globally recognized ranking systems.

- Enhance alumni engagement to showcase the achievements of graduates globally.

5.Collaborate with premier Universities/ Institutes:

- Collaborating with Institutes like IITs and IIMs.

- Faculty and student exchange programs.

6. Student participation at International level:

- Competitions for students to give a platform to compete at international level.